



**Annual Quality Assurance Report**  
**(AQAR)**

**Academic Year 2015-16**

**Internal Quality Assurance Report (IQAR)**

**Submitted to**



**(NAAC)**

**NATIONAL ASSESSMENT AND  
ACTEDIATION COUNCIL**

**Submitted By:**

**SHRI S. K. SHAH &**

**SHRIKRISHNA O. M. ARTS COLLEGE**

**MODASA - 383315, Dist. Aravalli (North Gujarat)**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014*)

### Part – A

#### I. Details of the Institution

- 1.1 Name of the Institution SHRI S. K. SHAH & SHRIKRISHNA O. M. ARTS COLLEGE
- 1.2 Address Line 1 COLLEGE CAMPUS,  
Address Line 2 DHANSURA ROAD,  
City/Town MODASDA. DIST. ARAVALLI  
State GUJARAT.  
Pin Code 383315  
Institution e-mail address [skshahartsmodasa60@gmail.com](mailto:skshahartsmodasa60@gmail.com)  
Contact Nos. (02774) 242626  
Name of the Head of the Institution: DR. D. H. JOSHI  
Tel. No. with STD Code: (02774) 242626  
Mobile: 09033093623  
Name of the IQAC Co-ordinator: DR. PIYUSH SINH  
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IQAC e-mail address: [piyushsinh73@gmail.com](mailto:piyushsinh73@gmail.com)
- 1.3 NAAC Track ID GJCOGN13007  
(*For ex. MHCOGN 18879*)
- 1.4 NAAC Executive Committee  
**No. & Date:** EC/41/93 DATE: 10/02/2007  
(*For Example EC/32/A&A/143 dated 3-5-2004.*)  
*This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*
- 1.5 Website address: [www.skshahartsmodasa.org](http://www.skshahartsmodasa.org)  
Web-link of the AQAR:  
For ex. [http://skshahartsmodasa.org/wp-content/uploads/2018/12/IQAC\\_15-16.pdf](http://skshahartsmodasa.org/wp-content/uploads/2018/12/IQAC_15-16.pdf)

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	Score	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>	76.10	2007	5 YEAR
2	2 <sup>nd</sup> Cycle	APPLIED			
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : 28/06/2005

1.8 AQAR for the year (for example 2010-11) 2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2014-15 Date : 29-12-2018

ii. AQAR 2015-16 Date : 29-12-2018

iii. AQAR 2016-17 Date : 29-12-2018

iv. AQAR 2017-18 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  C 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)   
TEI (Edu)  Engineering  Health Science  Management   
Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

HEMCHANDRACHARYA NORTH  
GUJARAT UNIVERSITY, PATAN

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other ( <i>Specify</i> )	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

## 2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes  No
- If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)
- (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
- |            |                                |                   |                                |          |                                |
|------------|--------------------------------|-------------------|--------------------------------|----------|--------------------------------|
| Total Nos. | <input type="text" value="9"/> | International     | <input type="text" value="-"/> | National | <input type="text" value="-"/> |
| State      | <input type="text" value="2"/> | Institution Level | <input type="text" value="7"/> |          |                                |

(ii) Themes

- (1) Malnutrition (state level)
- (2) Iodine Deficiency disorder (state level)
- (3) Seminar on 'Preparation for 2<sup>nd</sup> Cycle of NAAC'
- (4) A workshop on 'Violence against Women' by the Department of Home Science
- (5) A workshop on Soft Skills for final year students
- (6) Gyansatra : Subject on Bhagavad Geeta : An art of lifestyle
- (7) Gyansatra : Subject on Human needs
- (8) Gyansatra : Subject on Globalization : Literature and Cinema

2.14 Significant Activities and contributions made by IQAC

- Enhancement of Student Welfare Activities
- Increased rapport with various stakeholders like teaching and non teaching staff, students, parents, alumni, community by conducting 15 meetings.
- IQAC regularly monitored the student progression throughout the year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Employing different learning techniques to enhance quality of teaching and learning	<ol style="list-style-type: none"> <li>1. Existing syllabus was effectively completed.</li> <li>2. Learning by doing/ Group discussions/ seminars</li> <li>3. Guest Lectures by experts</li> <li>4. Learning through Educational Games.</li> </ol>
To strengthen research activity	<ol style="list-style-type: none"> <li>1. Increased number of research proposals and research articles by staff and students.</li> <li>2. Students were motivated to participate in the research conference and competitions.</li> <li>3. Increased subscription to print and e-journals.</li> </ol>
Co-curricular activities	<ul style="list-style-type: none"> <li>• Co-curricular activities organized 114</li> <li>• Guest Lectures</li> <li>• Wall Magazines</li> <li>• Study Tours</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

- 2.16 Whether the AQAR was placed in statutory body      Yes  No
- Management       Syndicate       Any other body

Provide the details of the action taken

- Data for AQAR was collected from different sources such as academic departments, office, library, sports and other in-house committees.
- Members of IQAC worked together to analyse and rearrange the data.
- AQAR was written after a series of discussions by the committee members with the authorities of the college.
- AQAR was presented to Management representatives, heads of the Department and staff of the college.
- Suggestions received in the statutory body and by all stakeholders were incorporated.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-		
PG	02			04 IGNOU/BAOU
UG	07			02 IGNOU/BAOU
PG Diploma				
Advanced Diploma				
Diploma				08 IGNOU/BAOU
Certificate				14 IGNOU/BAOU
Others				
<b>Total</b>	09			28

Interdisciplinary	06 (E.G)			
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG 06 (Seven Departments) PG 04 (Two Departments)
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\*

*(On all aspects)*

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>
Employers	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	Manual	<input checked="" type="checkbox"/>
	Co-operating schools (for PEI)		<input type="checkbox"/>

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi,

if yes, mention their salient aspects.

– No –

##### 1.5 Any new Department/Centre introduced during the year.

If yes, give details.

– No –

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1	Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
		21	01	18	00	02

2.2 No. of permanent faculty with Ph.D.

2.3	No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
		R	V	R	V	R	V	R	V	R	V
		01	06	18	00	-	-	02	00	21	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	16	00
Presented papers	01	12	00
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT is reflected through the activities such as screening of educational films and videos, use of various software, power point presentations, use of audio-visual aids, screening of educational documentaries, power point presentations, e-books, access of subject related websites reflects use of ICT in teaching etc.
- Ragoli and Mehadi Competition, General Knowledge test, Quiz competition, Gardi Chair Competition.
- Entrepreneurship skill development program Department Home Science.
- Teacher's day were organized by the all departments in which students were take part.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and Online Multiple Choice Questions)

#### Examination Reforms

- Bar coding system initiated at university level is efficiently implemented in the college. Two workshops were organised for the staff members for training of staff.

#### Evaluation Reforms

- Internal tests queries and doubts are resolved satisfactorily.
- Assignments, multiple choice questions are used for continuous assessment.



2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop 01

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total No. of students appeared U.G. Sem-6 and P.G. Sem-4	Division U.G. SEM. – 6 P.G. SEM – 4					Division UG Sem. – 2 & 4
		Dist. %	I %	II %	III %	W-103	Pass
B.A.	586	6.14	21.67	1.20	0.00	292	702/1162
M.A.	59	44.07	32.20	5.10	0.00	03	50/55

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC meetings are conducted at college as well as departmental level to plan the academic activities in the college.
- As per the suggestion by IQAC, two state levels were organized in the college to emphasize the teaching learning process.
- IQAC takes feedback from Alumni and industry experts and accordingly designs the activities in the college.
- Teachers' Performance Based Appraisal System (PBAS) forms are evaluated by IQAC.
- Feedback system is implemented effectively to monitor and evaluate the teaching learning process.
- Subject-wise result analysis is done regularly and corrective measures are taken for improvement.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	04		
Technical Staff	00	00		

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The College through the IQAC encourages the faculty members to hold seminars, workshops, etc also motivate for the Ph.D.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	On going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals	05		
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books   
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	02	-	-
Sponsoring agencies	-	-	College	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level

200

State level

National level

01

International level

3.22 No. of students participated in NCC events:

University level

55

State level

26

National level

25

International level

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The institute conducted various activities during the academic year 2015-16 as extension activities. The following are some of the major event organized:

- Praveshotsava 2015-16 was organized by Arts College, Modasa
- The Independence Day was celebrated.
- Hindi Day was celebrated by Hindi Department
- International Yoga Day was celebrated
- Teacher's Day Celebration : Home Science Department
- One day seminar on Women Development Cell : Speaker Dr. Anantbhai J. Patel
- Mehdi Competition by Home Science Department
- Navaratri Mahotsava celebrated by our students
- State level one day seminar on "Malnutrition" for Anganvadi Activists
- State level one day seminar on Iodine Deficiency Disorders
- Rangoli Competition
- College Annual Day Celebration with prize distribution and cultural programme

- Indian Red Cross : Blood Donated by our NSS & NCC students
- Tree Plantation Day was organized by our volunteers.
- Regular Thalassemia test is conducted by Red Cross Society
- Cleanliness Movement by the volunteers of NSS
- Recipe Competition by Home Science Department
- Old Students Association organized Soor Sandhya
- National Youth Day was organized
- Polio Vaccination programme was celebration
- State level Celebration of Traditional Dress was organized by the volunteers of NSS
- Honoured Master Shape Season – 4 winner : Miss Niketa Gandhi
- Three day Gyansatra : From 12-8-15 to 14-8-15 Lectures of Dr. Hemraj Patel, Prof. N. G. Shah Prof. Bharat Mehta respectively
- Kabir Gan by Shabnam Virmani : A renowned Sufi Singer
- Celebration of Voter's Day
- Debate competition was celebration

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18.29 Acre			18.29 Acre
Class rooms	17			17
Laboratories	05			05
Seminar Halls	02			02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	0.67	6.18	UGC & College	6.85
Value of the equipment purchased during the year (Rs. in Lakhs)	1.70	0.54	UGC & College	2.24
Others				

#### 4.2 Computerization of administration and library

Almost all office work is executed using the computer. Hands-on-training with the computer are regularly imparted to the concerned administrative staff.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35211	6346305	66	6395	35277	6352700
Reference Books	2645	617656	232	74319	2877	691975
e-Books	–	–	–	–	–	–
Journals	–	–	03	1141	03	1141
e-Journals	–	–	–	–	–	–
Digital Database	–	–	–	–	–	–
CD & Video	–	5801	–	–	–	5801
Others (specify)	–	–	41	15287	41	15287

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	42	25	41			08	08	01
Added								
Total	42	25	41			08	08	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="6.18"/>
ii) Campus Infrastructure and facilities	<input type="text" value="0.00"/>
iii) Equipments	<input type="text" value="0.54"/>
iv) Others	<input type="text" value="1.73"/>
<b>Total :</b>	<input type="text" value="8.45"/>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information regarding the Student Support Services is provided in the Prospectus for the knowledge of the students.
- Feedbacks regarding the Support Services are obtained from the students on a regular basis.
- Committees for the different types of Support Services headed by a Convener are being formed for the benefit of the students.
- Personal and academic counselling are carried out on a regular basis through the concerned cell.
- Regular guidance can be sought from the faculty members as and when required.

#### 5.2 Efforts made by the institution for tracking the progression

- Computer with Internet access are available free of cost.
- The students are encouraged to join various Edu - fairs and conferences.
- The students are given exposures to excursions, field trips and survey works.
- The rich alumni and their works help the Institution to track the progression of the past activities and healthy practices

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2032	120	-	-

	Men		Women	
	No.	%	No.	%
UG	963	47.40	1069	52.60
PG	50	41.67	70	58.33

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	Gen.	SC	ST	OBC	Physic	Total
UG 292	307	298	1458	06	2355	UG 279	252	248	1253	05	2032
PG 14	20	20	66		120	PG 07	26	22	65		120

Demand ratio 100%

Dropout %

00 %

(b) No. of students outside the state

-

(c) No. of international students

-

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Classes are run by Management to train the student about competitive exam like UPSC, GPC, staff election and also the local competitive exams.
- IQAC takes keen interest in enhancing student support services like infrastructure facility, Scholarships, participation in seminars and various competitions, assignments, Classes for competitive exams, etc.



- Institution has made serious and continuous efforts to track the progression in achieving above mentioned suggestions of IQAC.
- Eligible students are given scholarships from Gov. and other sources.
- Institution bears the expenses for sending the students for attending seminars and participating in various competitions.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- IQAC had been arranged to make the students aware about the opportunities in different fields.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Lectures and awareness programs are arranged by the Women Redresser Cell, KCG and NSS, NCC.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	8500
Financial support from government	1179	3540766

Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## **Criterion – VI**

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION:**

**The true knowledge emancipates, empowers and elevates.**

**MISSION:**

- To provide qualitative education to the weaker section of the society.
- To enhance the knowledge of the students and empower them.
- To maintain, academic and supportive atmosphere throughout the college.
- To enhance efficiency and effectiveness of the management of the college.
- To prepare educational professionals recognised for their quality and significance of their teaching, research, scholarship, service and leadership.
- To conduct various developmental programmes to encourage the students to bring out and blossom their dormant abilities.
- To enable the students to cope up with present time and face future challenges
- To prepare elite citizens who can guide society, nation and the world.

6.2 Does the Institution has a management Information System

The Institution is in the forward process of having a fully fledged Management Information System. For example the data of the Admission of students and the salary accounts are kept in computer. Many of such works like teachers progression relating to various departments are kept in computer.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Active participation of faculty members through representation in Board of Studies in various subjects as well as via participation in various workshops organized for curriculum development and execution.
2. Curriculum development for practical and hands-on training programmes.

6.3.2 Teaching and Learning

- Rigidly following teaching plans in the prescribed format of the College and evaluation of the Execution Reports
- Preparing the Academic Calendar and the Annual Departmental Activity Calendar and Plan Board.
- Graphical representation of the results over the years helps in analysing the effectiveness of the Teaching Learning process.
- Encouraging students to carry out research projects to develop critical thinking.

- Adoption of conventional as well as modern ICT-based teaching methods.
- Conducting Unit Tests, Group Discussions, Mock Practical Examinations, Home assignments and so on.
- Exposing students for outdoor learning through educational trips, excursions etc.

#### 6.3.3 Examination and Evaluation

- The Examination schedules are followed according to the Prospectus as well as by periodic notices.
- To improve the results regular Unit Tests are conducted after the completion of topics/units. Extra classes are arranged departmentally for smooth completion of the syllabus.
- After completion of the theory examination, answer scripts are assessed by following the prescribed rules of the University.

#### 6.3.4 Research and Development

- There is a Research Cell in the College from the past 10 years and from the past five years; the college has an active research committee. This committee endeavours to encourage the active participation of the desiring research scholars and with full cooperation from the teachers and support from the active Research committee, this committee has been successful from the very date of its inception. The research committee comprises of the Principal and faculty members of the college. Our College Research Committee is headed by a senior faculty.
- The Institution motivates teachers to take up both Major and Minor Research Projects
- Encourages teachers to improve their API scores through participation in various conferences, workshops, seminars and also through publishing articles, books and research findings
- Plans to publish a research journal with ISSN number.
- Supports teachers to avail study leaves as permissible under the UGC.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**LIBRARY :** The College library has a collection of around 50,000 (Fifty thousand) copies of text and reference books covering a wide range of subjects. Besides useful journals, magazines and newspapers are subscribed regularly. Efforts are in progress to modernize our library. This would helps the students to cope up with the present situation. In the Reading Room, attached to the library, reference books, journals, magazines and newspapers can be consulted. Every student will be issued two library cards against which he/she can borrow books, one against each card. Departments and provided with two extra library cards.

**ICT:** The requirements for virtual classrooms are often used for teaching and learning purpose. A 24 hour power back up is available for the entire College. Internet access is available for the benefit of the students, teachers and staff of the College.

#### **PHYSICAL INFRASTRUCTURE AND / INSTRUMENTATION:**

Construction works as per plan has been going on during this session also.

### 6.3.6 Human Resource Management

- We consider students to be the prime Human Resource and hence the College strives to develop this resource through a variety of activities initiated through NSS, NCC, Social and Cultural activities.
- Trainings of teaching and non-teaching faculty members and students in the college as well as other centres of higher education and research
- Procurement and subsequent use of new software for training of administrative staff
- Ensuring of participation of all the stake holders in decision making.
- Regular Guardians' Meet according to the schedules.
- Alumni meets help the College to manage the Human Resource.
- Hands-on-practice of the office staff on computers.
- The teachers enrich themselves through refreshers' course, seminars etc

### 6.3.7 Faculty and Staff recruitment

The recruitment of the teaching and non-teaching staff is done strictly by following the Rules and Regulations laid down by the Government, University and UGC. The recruitment of the temporary teaching and non-teaching staff is done through the Governing Body.

### 6.3.8 Industry Interaction / Collaboration

### 6.3.9 Admission of Students

Admission Committees are formed for each Discipline with Conveners and members for smooth functioning of the admission process. Students are also counselled for proper subject and career selection.

### 6.4 Welfare schemes for

Teaching	YES
Non teaching	YES
Students	YES

### 6.5 Total corpus fund generated

### 6.6 Whether annual financial audit has been done

 Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Principal

### 6.8 Does the University / Autonomous College declare results within 30 days?

For UG Programmes	Yes	No	<input type="checkbox"/>	<input checked="" type="checkbox"/>
For PG Programmes	Yes	No	<input type="checkbox"/>	<input checked="" type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University, GU has introduced the Credit base Semester and Grading System and the College religiously follows the same

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the Colleges to apply for Autonomy.

6.11 Activities and support from the Alumni Association:

The past students of the College working in diverse fields and in different elite positions in the society are the members of the alumni association. Still some of the alumni hold positions as teachers and in the non – teaching staff. It is through some alumni that the current students are receiving annual awards under various categories

6.12 Activities and support from the Parent – Teacher Association

Regular guardian Meets are held by different departments where active interaction takes place between parent/guardians, teachers and students. Three parent members are holding the positions of representatives in the Governing Body of the College.

6.13 Development programmes for support staff:

- Medical facilities in the College campus
- The Principal periodically takes note of the shortfalls and problems of the support through meetings and tries to rectify the same

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Regular plantation programmes through Clubs and other community based organization in the college campus as well as the hostels
- Cleaning of the campus has been going on through the Campus Development Committee.
- The switching over from the conventional bulbs to eco-friendly CFL bulbs is in progress.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Different committees have been formed under diverse requirements to look intensively and specifically for the upkeep of the College.
- The Grievance Redressal Cell has been formed to look into the various grievances of the Stakeholders.
- The senior most teacher has been assigned the responsibility for looking into RTI matters

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Institute will organize seminar on vary subjects which is beneficial for students, also faculty members.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Adoption of best practices is based on certain contexts which include literary and socioeconomic backdrop of the society. These practices are institutionalized rather than individualized.

#### **Two such practices are:**

- Learner centric approaches - ICT enabled teaching - learning practices, Virtual Learning Centre and Language Laboratory and continuous internal evaluation.
- Welfare schemes for Teaching, Non- Teaching Staff and Students

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Every year the College organises the Tree Plantation Programmes and the trees are also taxonomically labelled
- A yearly magazine has been coming up on the occasion of the World Environment Day
- Leaflets in the local language regarding environment awareness has been distributed in the immediate neighbourhood

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **STRENGTHS**

- Various student support activities are being organized and rewards are being awarded for the same.
- Committed participation of the IQAC with 2 proactive meets.
- The IQAC motivates the Research activities through the Research Cell.

### **WEAKNESS**

- Inadequate infrastructure facilities.
- Low results in a few subjects compared to the University results.
- Low demands for a few subjects by the students.

### **OPPORTUNITIES**

- Collaboration with different industries in academic placement and other activities.
- The rich Human Resource will enable the students to develop if provided with the required ICT facilities.
- Improvement in infrastructure will pull in more opportunities.

### **THREATS**

- Low admission in a few subjects

#### 8. Plans of institution for next year:

- Publish Research Journals with ISSN number to encourage in house faculty to undertake research works.
- Setting up of Virtual classrooms with all possible facilities
- Renovation of the Administrative Block
- Holding of Seminars and Conferences

Name Dr. Piyushkumar R. Sinh



Signature of the Coordinator, IQAC

Name Dr. Dipakkumar H. Joshi



Signature of the Chairperson, IQAC

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