



**SHRI S. K. SHAH & SHRI KRISHNA  
O. M. ARTS COLLEGE  
MODASA - 383315, Dist. Aravalli (North Gujarat)**

**Affiliated to Hemchandracharya North Gujarat University, Patan.**

**"Accredited By NAAC with 'B+' Grade (Score 76.10) "**

# **SELF STUDY REPORT**

**Submitted to :**



**(NAAC)**

**NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL,  
BANGLORE**

**DECEMBER – 2018**

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# Vision & Mission

## VISION:

**The true knowledge emancipates empowers and elevates.**

## MISSION:

- To provide qualitative education to the weaker section of the society.
- To enhance the knowledge of the students and empower them.
- To maintain, academic and supportive atmosphere throughout the college.
- To enhance efficiency and effectiveness of the management of the college.
- To prepare educational professionals recognised for their quality and significance of their teaching, research, scholarship, service and leadership.
- To conduct various developmental programmes to encourage the students to bring out and blossom their dormant abilities.
- To enable the students to cope up with present time and face future challenges
- To prepare elite citizens who can guide society, nation and the world.

# **IQAC COMMITTEE**

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1. **Shri Navinchandra R. Modi** - **President**
2. **Shri Mahendrabhai V. Shah** - **Secretary (Advisor)**
3. **Prin. Dr. Dipakbhai H. Joshi** - **Principal & Chair Person**
4. **Dr. Piyush R. Sinh** - **Co-ordinator**
5. **Prof. R. R. Rohit** - **HOD Hindi**
6. **Prof. G. B. Raval** - **HOD Home Science**
7. **Dr. M. A. Chauhan** - **HOD Gujarati**
8. **Prof. M. B. Deshmukh** - **History**
9. **Prof. J. S. Vadher** - **HOD Economics**
10. **Dr. H. C. Rakhasiya** - **HOD Psychology**
11. **Shri Jayeshbhai Patel** - **OS Administrative**
12. **Shri M. N. Nathani** - **Administrative**
13. **Shri Nilesh V. Joshi** - **Alumni**
14. **Shri Pradipbhai Patel** - **Alumni**
15. **Shri Mahsukhbhai S. Patel** - **Industrialists**
16. **Shri Sureshbhai Khant** - **Student**
17. **Ku. Jimi P. Chaudhary** - **Student**
18. **Shri Rajubhai Thakor** - **M.L.A**
19. **Dr. M. A. Kathiyara** - **Psychology**
20. **Prof. Dipak R. Maheta** - **HOD English**
21. **Prof. J. R. Suthar** - **English**
22. **Dr. Mihir Joshi** - **Employers**
23. **Dr. Sanjay D. Vedia** - **External Expert**

# **PROFILE OF THE COLLEGE**

## 2. Profile of the Institution

### 1. Basic Information

Name and Address of the College:			
Name :	SHRI S. K. SHAH & SHRIKRISHNA O. M. ARTS COLLEGE		
Address :	COLLEGE CAMPUS,	DHANSURA ROAD,	
City :	MODASA.	Pin :383315	State : GUJARAT
Website :	<a href="http://skshahartsmodasa.org">skshahartsmodasa.org</a>		

### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	DR. D. H. JOSHI	O: (02774) 242626	09033093623	(02774) 242626	<a href="mailto:dhjoshi21063@gmail.com">dhjoshi21063@gmail.com</a>
		R:		(02774) 240789	
IQAC Coordinator	DR. PIYUSH SINH	O: (02774) 249110	9727612356	(02774) 249110	<a href="mailto:piyushsinh73@gmail.com">piyushsinh73@gmail.com</a>
		R:			

### 3. Status of the Institution:

Affiliated College Constituent College any other specify)

### 4. Type of Institution:

#### a. By Gender

- i. For Men
- ii. For Women
- iii. Co-education

#### b. By Shift

- i. Regular
- ii. Day
- iii. Evening

### 5. It is a recognized minority institution?

Yes No

### 6. Sources of funding:

- Government
- Grant-in-aid
- Self- financing
- Any other

### 7. a. Date of establishment of the college: 15/06/1960

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

**Hemchandracharya North Gujarat University, Patan.**

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks(If any)
i. 2 (f)	11-02-1988	Teaching up to Master's
ii. 12 (B)	11-02-1988	Teaching up to Master's

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc. (other than UGC).

Statutory Regulatory Authority	Recognition/Approval Details Institution/ Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Nil	Nil	Nil	Nil
ii.	Nil	Nil	Nil	Nil
iii.	Nil	Nil	Nil	Nil
iv.	Nil	Nil	Nil	Nil

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: Nil

b. For its performance by any other governmental agency?

Yes No

If yes, Name of the agency Nil and Date of recognition: Nil

10. Location of the campus and area in sq.mts:

Location *	Semi-urban
Campus area in sq. mts.	74017 sq. mts.
Built up area in sq. mts.	3637 sq. mts.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Details of programmes offered by the college (Give data for current academic year)

SI. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Graduate	BA (English)	3 Years	12 <sup>th</sup> Pass	Gujarati	327	287
2		BA (Sanskrit)	3 Years	12 <sup>th</sup> Pass	Gujarati	346	306
3		BA (Gujarati)	3 Years	12 <sup>th</sup> Pass	Gujarati	417	377
4		BA (Hindi)	3 Years	12 <sup>th</sup> Pass	Gujarati	427	387
5		BA (Psychology)	3 Years	12 <sup>th</sup> Pass	Gujarati	383	342
6		BA (Home Science)	3 Years	12 <sup>th</sup> Pass	Gujarati	100	64
7		BA (Economics)	3 Years	12 <sup>th</sup> Pass	Gujarati	300	260
SI.	Programme	Name of the	Duration	Entry	Medium of	Sanctioned/	No. of

No	Level	Programme/ Course		Qualification	Instruction	approved Student strength	students admitted
8	Post Graduate	MA (English)	2 Years	Graduation	Gujarati	80	40
9		MA (Sanskrit)	2 Years	Graduation	Gujarati	80	53
10		MA (Gujarati)	2 Years	Graduation	Gujarati	40	35
11		MA (Hindi)	2 Years	Graduation	Gujarati	40	24
<b>Any Other (specify and provide details) (IGNOU and Dr. BAOU open university centres are in our college)</b>							
12	Under- Graduate (BAOU)	B.A. / B.Com. (Gujarati, English, History, Sociology, Hindi, Economics, Political Science, Public Administration )	3 Years	12 <sup>th</sup> Pass	Gujarati	00	408
13	Post- Graduate (BAOU)	M.A.(Gujarati, Hindi, English, Sociology )	2 YEARS	B.A. Pass	Gujarati	00	100
14	Certificate (BAOU)	CFN, CCCD,CCC, CNM.	6 Months	10/12 Pass	Gujarati	00	42
16	B.A. / B.Com. (IGNOU)	B.A. / B.Com.	3 YEARS	12 <sup>th</sup> Pass	Hindi/Eng.	00	18
17	Diploma (IGNOU)	DNHE	1 YEARS	12 <sup>th</sup> Pass	Hindi/Eng	00	01
18	Certificate (IGNOU)	CFN	6 Months	10 <sup>th</sup> Pass	Gujarati	00	07

12. Please fill in the following details if applicable:

Number of programme	Self-financed programmes offered	New Programmes introduced during the last five years
	YES	YES
	04 PG (M.A. - HINDI, SANSKRIT, ENGLISH, GUJARATI)	02 (M.A. - ENGLISH, GUJARATI)

13. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Arts	English	B.A	M.A	Nil
	Gujarati	B.A	M.A	Nil
	Hindi	B.A	M.A	Nil
	Sanskrit	B.A	M.A	Nil
	Economics	B.A	Nil	Nil
	Psychology	B.A	Nil	Nil
	Home Science	B.A	Nil	Nil
Any Other (Specify)				

14. Number of teaching and non-teaching positions in the Institution



Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government <i>Recruited</i>	00	00	09	07	05	02	12	01	00	00
<i>Yet to recruit</i>	00	00	00	00	00	00	00	00	00	00
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	00	00	00	00	00	00	00	00	00	00
<i>Yet to recruit</i>	00	00	00	00	00	00	00	00	00	00

\*M-Male \*F-Female

15. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	00	00	00	00	00	00	00
Ph.D.	00	00	03	04	01	01	09
M.Phil.	00	00	00	00	01	01	02
PG	00	00	06	03	01	00	10
Temporary teachers							
Ph.D.	00	00	00	00	01	00	01
M.Phil.	00	00	00	00	0	00	00
PG	00	00	00	00	04	01	05
Part-time teachers							
Ph.D.	00	00	00	00	02	00	02
M.Phil.	00	00	00	00	00	00	00
PG	00	00	00	00	00	00	00

16. Number of Visiting Faculty /Guest Faculty engaged with the College. **01**

17. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1		Year 2		Year 3		Year 4	
	2014 - 2015		2015 - 2016		2016 - 2017		2017 - 2018	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	158	149	97	155	74	116	78	126
ST	137	161	75	173	61	133	65	130
OBC	730	728	703	550	707	761	592	487
General	122	170	88	191	73	174	62	176
Others	00	00	00	00	00	00	03	00
Total	1147	1208	963	1069	915	1184	800	919

18. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same	2202	166	00	00	2368
State where the college is located	00	00	00	00	00
Students from other states of India	00	00	00	00	00
NRI students	00	00	00	00	00
Foreign students	00	00	00	00	00
Total	2202	166	00	00	2368

19. Please fill in the following details if applicable:

Unit Cost of Education	Including Salary Component	Excluding Salary Component
<b>38765132/ 2368 = 16370.41</b>	<b>39774407</b>	<b>1009275</b>

*\* (Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

20. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: **10/02/2007** Accreditation Outcome/Result = **“B+” = 76.10 Score**

Cycle 2: **29/12/2018** Accreditation Outcome/Result .....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 4:..... (dd/mm/yyyy) Accreditation Outcome/Result.....

21. Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC **28-06-2005**

22. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i) **2014-15** Date : **29-12-2018**

AQAR (ii) **2015-16** Date : **29-12-2018**

AQAR (iii) **2016-17** Date : **29-12-2018**

AQAR (iv) **2017-18** Date : **29-12-2018**

## 3. Extended Profile of the Institution

### 1. Programme:

1.1 Number of courses offered by the Institution across all programme during the last five years

Year		2014-15	2015-16	2016-17	2017-18	2018-19
Number	U.G.	07	07	07	07	07
	P.G.	02	02	02	02	04

### 2. Student:

2.1 Number of students year wise during the last five years

Year		2013-14	2014-15	2015-16	2016-17	2017-18
Number	U.G.	2199	2355	2032	2099	1719
	P.G.	88	114	120	88	122

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Year		2013-14	2014-15	2015-16	2016-17	2017-18
Number	U.G. Intact	1272	1272	1219	1219	1219
	U.G. Admitted	2199	2069	1758	1854	1481
	P.G. Intact	63	63	63	63	63
	P.G. Admitted	88	106	113	68	107

2.3 Number of outgoing/ final year students year wise during the last five years

Year		2014	2015	2016	2017	2018
Number	U.G.	522	586	586	499	392
	P.G.	18	18	59	52	52

### 3. Academic:

3.1 Number of full time teachers year wise during the last five years

Year		2013-14	2014-15	2015-16	2016-17	2017-18
Number		20	19	19	21	21

3.2 Number of Sanctioned posts year wise during the last five years

Year		2013-14	2014-15	2015-16	2016-17	2017-18
Number		22	21	21	23	23

### 4. Institution:

4.1 Total number of Classrooms and Seminar halls **19**

4.2 Total expenditure excluding salary year wise during the last five years (INR in lakhs)

Year		2013-14	2014-15	2015-16	2016-17	2017-18
Number		1304021	1770427	1577305	1297980	1009275

4.3 Number of Computers **42 (Forty two)**

**Criterion – 1**

**Curricular**

**Aspects**

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# Criterion 1 – Curricular Aspects

## Key Indicator – 1.1 Curricular Planning and Implementation

### 1.1.1 *The Institution ensures effective curriculum delivery through a well-planned and documented process*

1.1.1 The institution ensures effective curriculum delivery through a well-planned documented process.

- Shri S. K. Shah and Shrikrishna O. M. Arts College, Modasa managed by the M. L. Gandhi Higher Education Society is affiliated to Hemchandracharya North Gujarat University, Patan the college follows the academic calendar of the North Gujarat University.

#### - Academic calendar

This college prepares its annual academic calendar according to the academic calendar of the North Gujarat University. The college plans academic activities like lectures, exam planning, assignment, seminar, working days and hours.

#### - Time Table

This college prepares the time-table to teach syllabus in various subjects. Classrooms are allotted as per subject and division. On the basis of the general time-table of the college, the college prepares time-table for various subjects like English, Economics, History, Sanskrit, Gujarati, Hindi, Psychology and Home Science. Professors prepare their personal time-table on the basis of department time-table and follow it.

Professors prepare their daily diary on the basis of time table syllabus and follow it.

#### - College Prospects

The college provides a prospectus with the admission form in order to provide academic and general information of the college. This prospectus includes the message of the principal, rules and regulations of the college, special features of the college, information about admission, semester wise subject information, academic activities like English Language Lab., N.C.C., N.S.S., Academic Staff information, Administrative Staff information and also the Fee Structure and its detail information.

#### - Departmental Planning

This college offers seven subjects Gujarati, Hindi, English, Sanskrit, Economics, Psychology and Home Science as Principal Subjects. In addition to this, the college also offers history as a subordinate subject. Every department organises seminar to enhance the knowledge of the students. Every department prepares diary, time table, assignment and internal evaluation for the all-round development of the students.

Every department holds meeting to discuss the problems of the students in their respective subjects and effective measures are taken wherever necessary.

- College Management

The College is run by The M. L. Gandhi Higher Education Society. The members of the management meet on every Wednesday to discuss academic and administrative matters, college related problems, activities, new planning, and new suggestions and so on. Various Secretaries for various faculties are appointed to look after the department.

The management provides various incentives in the form of prizes to motivate the students to get academic achievements. The management also provides academic facilities like library, reading room, reference books, text books, magazines, journals, newspapers, campus Wi-Fi and Language Lab. The Students are informed regarding these facilities through projector.

- Praveshotstav

The College arranges Praveshostav programme every year for the newly admitted first year students. The Students are provided academic and general information of the college. The students are also informed regarding academic and co-curricular activities like Sports, N.S.S. and N.C.C. Besides this, students are also informed regarding academic time-table. In this way, students are fully acquainted with the college campus.

**1.1.2 Number of certificate/diploma programme introduced during last five years**

1.1.2.1 Number of certificate/diploma programme introduced year wise during last five years

Data requirement: (As per Data Template in Section B)

2014-15	2015-16	2016-17	2017-18	2018-19
39	39	39	39	39

File Description	Document
Details of the certificate / Diploma programme	<a href="#">View Document</a>
Principal's Certificate	<a href="#">View Document</a>

- Any additional information :

IGNOU and BAOU Study Centres run by our college have offered 39 courses, including diploma and certificate, in the last five years.

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during last five years

Response :

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Participation	9	10	10	16	15

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

### Key Indicator- 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced of the total number of courses across all Programmes offered during last five years.**

1.2.1.1. How many new courses were introduced within the last five years?

Response :

The college has introduced two new courses in last five years

- Name of the new course introduced : M.A. with English

M.A. with Gujarati

- Name of the Programme : M.A.

Number of courses offered during the last five years

B. A. = 07 (Seven)

Sanskrit, English, Gujarati, Hindi, Psychology, Economics and Home Science = 07

M. A. = 02 (Two)

Sanskrit and Hindi

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

**1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented (current year data)**

1.2.2.1 Number of Programmes in which CBCS/ Elective course system implemented.

Data Requirement: (As per Data Template in Section B)

Two programmes running in this college.

(1) Bachelor of Arts

(2) Master of Arts

All programmes adopting CBCS

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/ Add-on programs as against the total number of students during the last five years**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during last five years

Data Requirement: (As per Data Template in Section B)

Note : Scope students list year wise :

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Scope enrolled students (Sem.1)	974	1008	708	712	780

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>



### **Key Indicator- 1.3 Curriculum Enrichment (30)**

#### **1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**

This college is closely related with the problems like environment, women empowerment, professional ideals and human values. The college organises various programmes like Rally, Van Mahotsav, Adopted Village Scheme, and Tree Plantation for environment awareness. The college follows slogans like ‘One tree, Many lives’, Save water, Save life’. The college keeps the society in centre while arranging such programmes.

The college produces electricity through Solar Power Plant and protects environment. Every year, tree plantation takes place with the help of N.S.S. and N.C.C students for environment awareness in public. The college also takes help of local institutions to make the programmes more effective and successful.

Woman is an important part of society. Women play prominent role in the development of society and the nation. The college strongly believes in the slogan ‘Sound women, Sound society’. In order to make this slogan successful, the college runs ‘Women Development Cell’ and ‘Anti Sexual Harassment Cell’. Various programmes are organised for women empowerment. Gynaecologists, experts related with NGO and Security guards are often invited to provide guidance to the students. The college organises various programmes for fifteen days in view of ‘Women Empowerment’. Active home science department provides professional training to the students so that they can live independent and respectful life.

In order to make the students aware of serious diseases and their dire consequences, Expert doctors are invited to deliver their speeches on HIV, AIDS, Thalassamia, T.B., and leprosy. Every year, the college conducts Thalassamia Test for first year students and provide them Thalassamia Test reports. The Indian Red Cross Society remarkably contributes to such programmes.

**1.3.2** *Number of value added courses imparting transferable and life skills offered during the last five years*

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Response :

File Description	Document
Brochure or any other document relating to value added courses	<a href="#">View Document</a>

**1.3.3** *Percentage of students undertaking field projects/ internships (current year data)*

1.3.3.1. Number of students undertaking field projects or internships

Response : **YES**

File Description	Document
List of programmes and number of students undertaking field projects / internships	<a href="#">View Document</a>

## Key Indicator- 1.4 Feedback System

### 1.4.1 *Structured feedback received from*

Students (2) Teachers (3) Employers (4) Alumni (5) Parents for design and review of syllabus-Semester wise/ year wise

#### Options:

- A. Any 4 of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above
- E. None of the above

Data Requirement: 5 (Five)

Report of analysis of feedback received from different stakeholders year wise

**File Description**      **1**      [View Document](#)

**4**      [View Document](#)

**5**      [View Document](#)

- Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)

### 1.4.2 *Feedback process of the Institution may be classified as follows:*

- A. Feedback collected, analysed and action taken and feedback available on website
- B. Feedback collected, analysed and action has been taken
- C. Feedback collected and analysed
- D. Feedback collected
- E. Feedback not collected

Documents: Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of the Governing Council, Syndicate, Board of Management

- URL for feedback report : <http://skshahartsmodasa.org>

# **Criterion – 2**

**Teaching- Learning**

**and**

**Evaluation**

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## Criteria 2- Teaching- Learning and Evaluation

### Key Indicator- 2.1 Student Enrolment and Profile

#### 2.1.1 *Average percentage of students from other States and Countries during the last five years*

2.1.1.1. Number of students from other states and countries year wise during last five years

Response : 0.04

$$\text{Average} = \frac{0.2}{5} = 0.04$$

Year	2013	2018
Number	1	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 *Average Enrolment percentage (Average of last five years)*

2.1.2.1. Number of students admitted year wise during last five years

2.1.2.2. Number of sanctioned seats year wise during last five years

Response : 89.57

2013-14	2014-15	2015-16	2016-17	2017-18
2287	2475	2152	2187	1841

$$\text{Average} = \frac{447.85}{5} = 89.57$$

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during last five years**

2.1.3.1. Number of actual students admitted from the reserved categories year wise during last five years

Response :

2013-14	2014-15	2015-16	2016-17	2017-18
1940	2169	1866	1920	1588

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>

## Key Indicator - 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special Programmes for advanced learners and slow learners**

**Response :**

The college admission committee makes a summary of students based on background curricular and extracurricular activities while tacking the admission. Our college conducts the semester examination of B.A. and M.A. programs under the control of examination section HNGU Patan. The faculty member access and evaluates the performance of the student on the basis of the results. Students are categorised into the advanced and slow learners according to their performance. Our college undertakes the following steps to improve the performance of advanced learners and slow learners.

- (1) For advanced and slow learners, extra lecturers are arranged as per separate schedule.
- (2) Revision is taken for slow learners on the topics taught. Objective questions are discussed as per their requirement.
- (3) As per the suggestions given by one internal examination committee, respective faculty members prepare internal examination schedule. Unit tests are taken on the topics taught faculty members prepare question papers, assess answer-sheets and prepare mark-sheets. The performance of the student is declared on the notice board. They are guided as per their performances.
- (4) The students who get less marks in the unit tests, are assigned to write the assignment at home and submit the respective faculty members. Besides this students who get good marks are motivated to collect additional information on the thoughts, reference books, journals, articles magazines etc. In order to create research culture amongst the students, they are promoted to attended seminars and prepare projects.

Teachers take sincere efforts to improve the performance of the slow learners.

- (5) In the college faculty member's take initiative to make positive changes among the students. Some of advanced learners do not get adequate time for their study due to the family background. The institution provide the library room for such advanced learners. More over the slow learners are persuaded and promoted to engage lectures regularly. In addition to this, our institution provides more access to the teachers and students which help to serve the special academic need of students.
- (6) For advanced learners, extra guidance is given by providing reference books, personal discussion and encouraged to prepare notes etc. They are promoted to participate in the competition like quiz, debate, 'Bhartiya Sanskrit Gyan' exam youth festival poster presentation, wall-paper presentation etc.

### 2.2.2 Student- Full time teacher ratio (current year data)

Response : **1: 81**

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls (current year data)

2.2.3.1. Number of differently abled students on rolls

Response : 0.81

Year	Admitted students	Number of differently abled students
2017-18	1719	11

$$\frac{11}{1719} \times 100 = 0.81$$

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## Key Indicator- 2.3. Teaching- Learning Process

### 2.3.1 *Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences*

#### **Teaching-learning process:-**

For the overall development of the students, various student-centric methods such as experimented learning, participate learning and problem solving methodologies are used for enriching learning experiences.

This college is situated in the area where the students with economic and social backwardness. Seek admissions. We, therefore, employ methods that help them feel equal with the mainstream of the society. We provide those opportunities and platform through co-curricular activities such as quiz competition, Rangoli competition, and Recipe competition. The birthday celebrations of great legends help them explore their abilities and participate in seminars organised on such occasions.

The college organises three-day “Gyansatra” every year. Where in three speakers from different spheres deliver their lectures to the students. Cultural awareness exam is held by Gayatri Parivar every year in which a large number of students participate and win prizes. This examination enhances student’s awareness about Indian culture. Poster-Exhibition is also held.

Our library organises book-exhibition because of which students become aware about the books of their subject to enrich the students understanding about their subjects, teachers organise group-discussions, questionnaire in the classroom.

Our college has N.S.S. and N.C.C. units to generate national feeling; our N.S.S. unit adopts one nearby village every year. N.S.S. volunteers visit the village and try to know the problems faced by the villagers. They also work hard to try to bring the solution of the problems. N.C.C. cadets join in the social activities like “Swachhh Bharat Abhiyan”. Tours are organised for the environment awareness. We also have an archaeological museum. It is a unique museum. The students visit the museum and thereby get the knowledge regarding history and ancient culture of our country. Ancient monuments have been carefully preserved in the museum.

Teachers in the college are provided with ICT facilities and training so that they update their knowledge. Teachers use reference books from the library to enrich their knowledge and pass it on to the Kabaddi, Cricket, Hockey, Table-Tennis, and Badminton are organised to provide opportunities to students to show their skills and abilities. As part of career guidance, classes of general knowledge are held. This is how students become aware about their career. Through PPT and Audio-visual, the programmes on skill development and puzzle solution are organised by the college.



**2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-Learning resources etc.(current year data)**

**Response :**

2.3.2.1. Number of teachers using ICT

Response : 56.52

$$\frac{13}{23} 100 = 56.52$$

File Description	Document
Upload list of teachers (using ICT for teaching) based on the Data Template	<a href="#">View Document</a>

**2.3.3 Ratio of students to mentor for academic and stress related issues (current year data)**

2.3.3.1. Number of Mentors

Response :

Year	2013-14	2014-15	2015-16	2016-17	2017-18
No. of Students	2199	2355	2032	2099	1719
No. of Teachers	20	19	19	21	21

File Description	Document
Upload year wise list of number of students, full time teachers and mentor/mentee ratio	<a href="#">View Document</a>

### 2.3.4 Innovation and Creativity in teaching- learning

In order to bring forth the creative abilities of the students, the language departments organise poetry recitation and shloka recitation competitions. The students realise their potentials by participating in such competitions. The students are made aware about the important monuments and ancient things kept in the museum of the college. In academic tours, the students are taken to visit the ancient forts. Gujarati department organises classes to guide the students about how to improve their hand-writing. The teachers of the college provide the guidance on spoken English, Sanskrit Shloka recitation, Gujarati poetry recitation, Essay competition, Elocution competition and Quiz. They are also taught how to prepare a research paper. The teachers use slides and pictures in the class to make teaching-learning process interesting. In the language laboratory, the students are helped in pronouncing the English words properly. In the college wall-paper, “Bhintpatra Sanvid”, the students contribute their poems or matters related to general knowledge.

In our college, we have “Shree Ramanlal Soni Literature and Research centre.” It is for research scholars who are conducting research work.

## Key Indicator- 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

- Response : 77.32

Year	2013-14	2014-15	2015-16	2016-17	2017-18
No. of sanctioned post	30	24	25	26	25
No. of Teachers	20	19	19	21	21

$$\text{Average percentage} = \frac{386.61}{5} = 77.32$$

File Description	Document
Year wise full time teachers and sanctioned posts for 5years	<a href="#">View Document</a>

- List of the faculty members authenticated by the Head of HEI

## 2.4.2 Average percentage of full time teachers with Ph. D. during the last five years

### 2.4.2.1. Number of full time teachers with Ph. D. year wise during the last five years

- Response : 39.93

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	07	07	08	08	10
San. Post	20	19	19	21	21

$$\text{Average percentage} \frac{199.6}{5} = 39.93$$

File Description	Document
List of number of full time teachers with Ph. D. and number of full time teachers for 5 years	<a href="#">View Document</a>

## 2.4.3 Teaching experience of full time teachers in number of years(current year data)

### 2.4.3.1 Total experience of full-time teachers

Response : 22.38

$$\frac{470 \text{ Year's}}{21 \text{ Teacher's}} = 22.38$$

File Description	Document
List of Teachers including their PAN, designation, dept and experience details	<a href="#">View Document</a>

## 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

### 2.4.5.1. Number of full time teachers from other states year wise during last five years

- Response :

File Description	Document
List of full time teachers from other states and state from which qualifying degree was obtained	<a href="#">View Document</a>

## Key Indicator- 2.5. Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation (CIE) System at the Institutional level

There is a method of continuous evaluation of the students under the guidance and norms of the university. The college conducts internal evaluation test where Question papers are set by the teachers of the college. After the assessment, the results of the internal test are displayed on the notice-board. At the end of the semester, the external examination is conducted by the university. After the assessment at the university level, the university declares the results.

#### ➤ Reforms by the institution in Evaluation :

The notice regarding the time-table of the internal as well as the university examinations is circulated in the classes. From the beginning of the term, the students are given constant information about the objectives of syllabus, evaluation process, and format of question-papers. To strengthen the preparations of the students, the students have to submit two assignments for each paper per semester. This system helps students prepare for their examination.

In addition to internal tests, students are continuously evaluated through unit test, oral test, project work, and assignments.

The following measures are implemented by the institution for evaluation :

#### 1. Seminar :

Classroom seminars are organised on specific topics in different subjects for the students of TYBA and MA. Thorough these seminars, students' knowledge, method of presentation and their understanding are tested.

#### 2. Group discussion :

Group-discussion are organised on current topics. It develops their attitude and understanding about the current topics. They express their ideas freely and develop their speech and understanding about the current social issues.

#### 3. Assignments :

Before the internal evaluation, the students are given topics for preparing two assignments in each paper. Through assignments, students understand how to answer the questions which are asked in the internal test.

#### 4. Semester System :

In the current semester-system, students are evaluated twice. Even if he is unable to pass the internal test, he is promoted to the next semester. This is how he is not detained. He will have to pass those papers while studying in the next semester.

#### 5. Project Work :

The students studying Environment are given the field work for their project. Through this project, students become aware about the environment.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

Response :

Our college has formed the examination committee that conducts internal evaluation and the university examination. This committee decides the dates for the internal test. The test consists of 40 marks. The teachers set the question papers for the test. They assess the answer-sheets and prepare the mark sheets. These mark sheets are displayed on the notice-board. Out of 100 marks, 30 marks of internal is counted on the basis of 20 marks for their written test, 5 marks for submitting assignments, and 5 marks for attendance.

After the internal test rest, the internal evaluation committee makes the analysis. As per the recommendation and permission of the committee, some students who remained absent or could not get enough marks are allowed to appear for the re-test. The report of the committee is again verified by the internal verification committee. Assignments committee evaluates the assignments submitted by students.

The university ordinances are strictly followed in the conduct of College General Unit Test (Internal Test) and University Examination. To ensure smooth conduct of the examination / evaluation process the institution has constituted the following statutory bodies:

1. Examination Committee.
2. Internal Mark Evaluation Committee.
3. Internal Mark Verification Committee.

#### **Examination Committee:-**

Prin. Dr. D. H. Joshi (HOD)

Prof. R. R. Rohit – Chairman

Prof. G. B. Raval – Member

Dr. J. J. Desai – Member

#### **Internal Marks Evaluation Committee:-**

**Sem-I :-** Prin. Dr. D. H. Joshi (HOD)  
Prof. G. M. Chaudhari (Chairman)  
Prof. P. B. Garasiya (Member)  
Prof. VandanaParmar (Member)  
Prof. K. K. Munjpara (Member)

**Sem-III :-** Prof. Dr. M. N. Solanki  
Prof. M. B. Deshmukh  
Prof. Dr. Bhavnaben Savaliya  
Prof. PalakVyas  
Prof. Bhikhabhia Parmar

**Sem-V:-** Prof. K. H. Patel  
Prof. M. H. Makvana  
Prof. Dr. M. A. Chauhan  
Prof. Dr. D. S. Shah

**Internal Marks Verification Committee:-**

Prof. Dr. A. M. Patel  
Prof. D. R. Mehta

These committees meet regularly for the smooth conduct of examination and timely declaration of results. The examination time-table is circulated in the classrooms and displayed on the notice board at-least 4 weeks before University Examination. The university ordinance mandates answering two compulsory College General Unit Tests out of which one must be written test.

The third College General Unit Test is conducted on genuine grounds (medical grounds, participation in State/ National /International sports, events, etc.) so that students take College General Unit Tests seriously. The statement of marks of College General Unit Test is displayed on the college notice board.

The subject teacher personally monitors the progress and performance of the students. Extra classes are conducted for slow learners and underperformers. To ensure transparency the students who are not satisfied with their marks in University Examination are allowed to apply for personal verification of marks. The students having any issues /complaints regarding examination /evaluation /results can refer in writing to the Examination Grievance Committee.

The theory subjects carry a weight-age of 30% of the maximum marks for College General Unit Test and 70% for University Examination. For the subjects with practical component, the College General Unit Test carries a weight-age of 30% marks, the practical component carries 70% marks and University Examination carries 100 marks.

Question papers are submitted on time and confidentiality is strictly maintained. Invigilators and examiners are instructed to consider internal examinations and assessment as seriously as external examinations. Any malpractices during the examination are referred to the Exam Committee.

College General Unit Test marks are given to the students through the Notice Board. The teacher's guide the weak students whenever necessary.

The performance of the students is discussed with the parents by the mentors during the Parent Teachers Association meetings and whenever the parents personally meet the subject teachers.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time- bound and efficient**

Response :

Our institution ensures a smooth and fair conduct of examinations. In order to deal with examination related grievances, the college has constituted an Examination Committee in accordance with the Hem. North Gujarat University Examination ordinance.

This committee investigates into the written complaints made by the students to the Principal regarding the conduct of examinations of Semester I to VI. The model questions and answers are discussed by the teachers in the class. After the declaration of results of Semester, I to VI any student not satisfied with his/her marks can apply for personal verification of answer sheet, in the format provided by the college office, within a week of declaration of results. As per the Ordinance, verification is done in the presence of the student, subject teacher, and the Principal.

A student having grievances regarding examination/results/ evaluation, within 15 days after the declaration of results, can apply in writing to the Principal which is then forwarded to the Examination Committee. After considering the reply of the concerned party, the committee recommends a course of action in writing to the Principal, who then informs the student regarding the findings of the committee and take appropriate action.

Since the evaluation of Semester V and VI are centralized, the students of Semester V and VI can apply for re-evaluation to the university in a format provided by the University. The college office forwards the application to the University.

In accordance with the Hem. North Gujarat University ordinance, the college has constituted the College Examination Committee that investigates into the cases of unfair means and malpractices at the First Year and Second Year B.A. examinations.

In the month of March/April, the University sends a Circular regarding Academic term for the coming academic year which is provided in the Prospectus.

The IQAC prepares the Institutional Plan for the coming academic year. Accordingly, the departments, committees, and cells prepare their activity plan which is provided in the Prospectus.

#### **2.5.4 The Institution adheres to the academic calendar for the conduct of CIE**

Response :

In the month of March/April, the University sends a Circular regarding Academic term for the coming academic year which is provided in the prospectus. The IQAC prepares the Institutional Plan for the coming academic year. Accordingly, the departments, committees, and cells prepare their activities plan which is provided in the prospectus.

The examination schedule and Time-table for Semester V and VI are provided by the university and the evaluation is centralized. The examination schedule and Time-table for Semester End Examination I to VI and the Intra Semester Assessment for Semester I to VI are provided by the College Examination Committee and evaluation is done internally by college teachers.

The Examination Committee timely and very efficiently conducts the Continuous Internal Evaluation (CIE). The committee conducts a meeting at the beginning of each term and decides regarding the schedule of examination, time-table, modes of College General Unit Test, dates for submission of question papers and statement of marks. For the smooth conduct of College General Unit Test and University Exam, the work and responsibilities are distributed among the members of the examination committee. University Exam for semesters I to VI are conducted as per the University exam time-table.

Utmost care is taken to see that the examination dates do not clash/overlap with activity dates.

Notices regarding the examination schedule/time-table are circulated among the students and teachers.

Notices regarding last dates for submission of question papers and statement of marks, supervision schedule and any other information regarding the conduct of examination/evaluation are circulated among the teachers.



## Key Indicator- 2.6 Student Performance and Learning Outcome

**2.6.1 Programme outcomes, Programme specific outcomes and course outcomes for all Programme offered by the institution are stated and displayed on website and communicated to teachers and students.**

Response :

The course outcomes are broadly reflected in the statement of vision, mission, and objectives of the college which are communicated to the teachers and students by displaying them at prominent places in the college campus, website and Prospectus.

The course outcome, course objective, syllabus and other related aspects are discussed by the members of the Board of Studies while preparing the new courses.

Each course has a well-defined syllabus, extended syllabus, objectives, duration for completion of the course, marks weight-age and references which is approved by the respective Board of Studies and Hem. North Gujarat University.

During the inaugural address/induction programme at the beginning of the academic year, the Principal orients the students regarding the vision, mission, objectives, core values and Programme Outcome. The head of the departments/ senior faculty in each department conveys the Programme Specific Outcome and Course Outcome to the students.

The Course Outcome is made aware of to the faculty members and discussed in the departmental meetings. The respective subject teachers convey and sensitize the students regarding the course objectives, course outcome, evaluation pattern, weight-age and other course-related information in the classrooms.

A copy of the Programme Outcome, Programme Specific Outcome, and Course Outcome along with a copy of syllabus of each course taught under each department is kept in the college library for the reference of students and teachers.

The mentors discuss regarding the Programme Outcome, Programme Specific Outcome and Course Outcome with the mentees and with the parents during the Parent Teachers Association meetings.

**2.6.2 Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution.**

Response :

The college adopts and follows the examination and evaluation pattern as prescribed by the Hem. North Gujarat University. The attainment of POs, PSOs, and COs is measured specifically on the basis of performance of students in the College General Unit Test, University Exam, practical and project.

Evaluation modes for College General Unit Test include presentations, orals, assignments, written tests, field work and objective type questions. Course outcome in the University Exam is evaluated through a structured question paper covering the entire syllabus under the course as specified by the respective subject Board of Studies.

After the declaration of results of each College General Unit Test and University Exam, the faculty members analyse the results of students in their respective departments, discuss the same with the students and adopt corrective measures to improve and enhance the performance of students.

In the staff meetings, the results are analysed and counteractive measures are undertaken. The faculty very diligently keeps a track of the progress of each student in their department.

Mentors maintain a record of the results of mentees and accordingly guide and help them to improve their performances.

POs, PSOs, and COs are assessed and analysed through the curriculum feedback taken from the teachers, students, parents, and alumni. The opinions and suggestions expressed regarding curriculum are communicated in the BOS meetings and departmental meetings at the university by the faculty.

POs, PSOs, and COs are evaluated and indicated thorough students progression i.e., alumni pursuing higher education, employed suitably as well as their accomplishments in different ventures.

To measure and achieve course outcome the college organizes seminars, workshops, field/industrial visits, study tours, guest lectures, competitions and other activities related to the curriculum. The college also deutes the students for seminars, workshops, competitions and activities organized by other institutions.

### 2.6.3 Average pass percentage of Students (Current year data)

2.6.3.1. Total number of final year students who passed the university examination

2.6.3.2. Total number of final year students who appeared for the examination

Data Requirement (As per Data Template in Section B)

Response : B.A. 34.18 % M.A. 87.80 %

$$\text{B.A. } \frac{134}{392} \times 100 = 34.18\%$$

$$\text{M.A. } \frac{36}{41} \times 100 = 87.80\%$$

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination	<a href="#">View Document</a>

### Key Indicator- 2.7 Student Satisfaction Survey (50)

#### 2.7.1 Online student satisfaction survey regarding teaching learning process

- Name/Class/Gender
- Student Id Number/Adhar Id number
- Mobile number
- Email Id
- Degree Programme

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

# **Criterion – 3**

**Research,**

**Innovation &**

**Extention**

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### Key Indicator 3.1- Resource Mobilization for Research

**3.1.1** *Grants for research projects sponsored by the government and non government sources such as industry, corporate houses, international bodies, endowment, Chairs in the institution during the last five years(INR in Lakhs)*

3.1.1.1. Total Grants for research projects sponsored by the government and the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during last five years (INR in Lakhs)

- Response :

Year	2017-18	2016-17	2015-16	2014-15	2013-14
INR in Lakhs	0.06	0.18	0.125	0	0.10

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by government and the non-government	<a href="#">View Document</a>

**3.1.2** *Percentage of teachers recognized as research guides at present*

**Response : 13.04**

3.1.2.1 Number of teachers recognised as research guides

3.1.2.2. Number of full time teachers worked in the institution during the last five years

$$\frac{3}{23} \times 100 = 13.04$$

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded by government and non government agencies during the last five years**

**Response: 01**

3.1.3.1 Number of research projects funded by government and non government agencies during last five years

3.1.3.2 Number of full time teachers worked in the institution during the last five years

YEAR	2013-14	2014-15	2015-16	2016-17	2017-18
NUMBER	02	---	01	01	-----

$$\frac{04}{22} = 5.5$$

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Supporting document from Funding Agency	

### **Key Indicator 3.2- Innovation Ecosystem**

#### **3.2.1 *Institution has created an ecosystem for innovations including Incubation centre and other initiatives for creation and transfer of knowledge***

**Response: 5**

The institution aims at developing research attitude of the students and the faculties as well. To fulfil the purpose, the institution has adopted practical approach in the recent years to keep the students on par with the latest in their respective fields of study. Certificate courses are offered to the students to imbibe them with the latest in their field of expertise. The open land in the college has been converted into greenery by the environment conscious students. Some of the class rooms are equipped with Over Head Projectors, Smart board, LCD projectors and Wi-Fi to facilitate the students. The different cases in the text book and the reference books are identified and the students are given a specific time to study and identify the problem in the case studied by them, solve it and present it in the class room. The teachers are provided with opportunities to submit innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN respectively. In addition, the institution has its own research centre i.e. 'Ramanlal Soni Literature and Research Centre'. It encourages faculties of various departments to contribute in research field. Various departments generate a co-curricular stimulus by means of workshops and seminars. Department of English utilises Language lab to increase English skills of the students. History department also utilises language lab and screen historical documentaries. Moreover, students increase their historical knowledge through the museum activities. Thus, the institution observes innovative techniques and practice methods to increase knowledge of students.

**3.2.2 Number of Workshops/ seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**

3.2.2.1. Total number of workshops/ seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices year wise during last five years

**Response: 6**

<b>Years</b>	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Number</b>	<b>01</b>	<b>02</b>	<b>01</b>	<b>01</b>	<b>01</b>

<b>File Description</b>	<b>Document</b>
List of workshops/ seminars during last 5 years	<a href="#">View Document</a>



## Key Indicator 3.3- Research Publication and Awards

### 3.3.1 *The institution has a stated Code of Ethics to check malpractices and plagiarism in Research*

Response : Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.2 *The institution provides incentives to teachers who receive state, national and international recognition/ awards*

Response: Yes

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>

### 3.3.3 *Number of Ph. D's awarded per teacher during the last five years*

Response: 0.33

3.3.3.1. How many Ph. D's awarded within last five years

3.3.3.2. Number of teachers recognized as guides during the last five years

Formula:

$$\frac{1}{3} = 0.33$$

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc. (Data Template)	<a href="#">View Document</a>

Paste link for additional information <http://skshahartsmodasa.org>

**3.3.4 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Response : 3.08

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	08	11	03	09	06

$$\frac{37}{12} = 3.08$$

File Description	Document
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/ international conference-proceedings per teacher during last five years**

3.3.5.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Response : 6

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	26	26	28	20	21

$$\frac{120}{20} = 6$$

File Description	Document
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View Document</a>

## Key Indicators 3.4 – Extension Activities

### 3.4.1 *Extension activities in the neighbourhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years*

#### **Response :**

The college firmly believes in the all-round development of the students by exposing them to social issues as per the limitation of the college and local community norms. These activities prepare the students for their practical life and enable them to meet the challenges successfully. Such activities develop their understanding and bring out their dormant abilities. Students are made aware of government policies and its impact on human life. Students are motivated and encouraged to participate in such extension activities which play prominent role in their life. These activities are mainly performed by N.S.S. and N.C.C.

The N.S.S. unit of the college conducts annual camp in the neighbouring village for 10 days. The students perform various activities in the village and learn many things from the villagers. They often have academic dialogues with the villagers. Cultural programs are also arranged during the camp. Key note speakers are also invited to deliver their speeches on various subjects and villagers take its utmost advantage. The students are also motivated to participate in the activities like tree plantation, blood donation camps, Swachh Bharat Abhiyan, The college regularly celebrate ‘The Yoga Day’ and ‘The Teacher’s Day’. Hindi day is regularly celebrated by the Hindi department. Some activities are performed jointly by N.S.S. and N.C.C. Our N.C.C. cadets regularly attend the parades and attend the camps. Our N.C.C cadets show their best performance during the celebration of national festivals and express their sense of patriotism.

Our college management is always eager and enthusiastic to arrange academic programmes. Every year, the college organises ‘GyanSatra’ for three days. Various scholars from various fields are invited to deliver their speeches on different subjects. Maximum students and professors attend the programme and enhance their knowledge.

Key note speakers are often invited to provide career guidance to the students. Home science department of the college often organizes Mehdi competition, Rangoli competition, Vanagi (Recipe) competition and Drawing completion. Such competitions bring out and blossom the talent of the students. The department also

organizes food and nutrition programs internally and externally. The Woman Development Cell organizes seminars and speeches on woman empowerment.

Our college has two study centres related to Dr. Baba Saheb Ambedkar Open University and Indira Gandhi Open University. The students of surrounding area take utmost advantage of these centres. They are provided sufficient course material for their examinations. They get degrees through distance education and make themselves eligible for various jobs.

**3.4.2 Number of awards and recognitions received for extension activities from government/ recognized bodies during the last five years**

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ recognized bodies' year wise during the last five years.

Response : 0.60

Year	2014	2015	2016	2017	2018
Number	03	03	02	02	02

$$\frac{12}{20} = 0.6$$

File Description	Document
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View Document</a>

- Paste link for additional information <http://skshahartsmodasa.org>

**3.4.3 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Response :

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	07	10	09	10	10

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

- Paste link for additional information <http://skshahartsmodasa.org>

**3.4.4 Average percentage of students participating in extension activities with Government Organization, Non-Government Organizations and Programmes such as Swachh Bharat, AIDs awareness, Gender issue etc. during last five years**

3.4.4.1. Total number of Students participating in extension activities with Government Organization, Non-Government Organizations and Programmes such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during last five years

Response : 1.262

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Activities	08	10	09	10	10
Participating	2075	2307	3001	2316	3574
No. of Admitted students	2287	2469	2152	2187	1841
Formula	$\frac{2075}{2287}$	$\frac{2307}{2469}$	$\frac{3001}{2152}$	$\frac{2316}{2187}$	$\frac{3574}{1841}$
	0.99	0.93	1.39	1.06	1.94

$$\frac{6.31}{5} = 1.262$$

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc. (Data Template)	<a href="#">View Document</a>

- Paste link for additional information <http://skshahartsmodasa.org>

## Key Indicator - 3.5 Collaboration

### 3.5.1 *Number of linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc. during the last five years*

#### 3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the- job training, research etc. year wise during the last five years

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	90	175	100	200	150

File Description	Document
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View Document</a>

- Paste link for additional information <http://skshahartsmodasa.org>

### 3.5.2 *Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (Only functional MOUs with on-going activities to be considered)*

#### 3.5.2.1. Number of functional MOUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	275	300	150	240	220

File Description	Document
Details of functional MOUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>

- Paste link for additional information <http://skshahartsmodasa.org>

# **Criterion – 4**

**Infrastructure**

**& Learning**

**Resources**

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## Criterion 4 - Infrastructure and Learning Resources

### Key Indicator – 4.1 Physical Facilities

**4.1.1** *The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.*

**Response :**

Our college has adequate facilities for teaching-learning process. We have enough classrooms and other facilities as per the specified requirement by statutory bodies. We have 19 classrooms for teaching the students. In addition to classrooms, we have 3 laboratories to conduct the practical classes. Through these laboratories, we provide the students facilities to study the practical aspect of the theory that they learn. This is the age of computer science. We have a language laboratory with 30 computers. The laboratory has internet connections. Through this laboratory, we also conduct SCOPE and CCC<sup>+</sup> examinations, we also conduct CCC in-service examination as well as CCC<sup>+</sup> for class I & II. The language laboratory is well-equipped with a projector. In this language laboratory, BISAG lectures are shown to the students.

**4.1.2** *The Institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc. and cultural activities*

**Response :**

In addition to teaching-learning activities, Our college provides the students with the facilities for co-curricular activities in the college. These include infrastructure facilities for sports and cultural activities. We are interested in the overall development of the students. We have the auditorium, “BHAMASHA” for the cultural activities and the auditorium has sitting capacity for 1200 to 1500 students. The area of the auditorium is 10,100 square metres. In our college-building itself, we have Audio-Visual hall comprising of the sitting capacity of 300 students. The hall is used for cultural activities and also for guest lectures. The area of the A.V. Hall is 254.64 square metres.

For the outdoor sports activities, we have the ground which covers 21713 square metres. For indoor sports activities, we have a nice big size gymnasium.

Around 1000 students during the last five years have utilised these facilities for sports activities. The equal numbers of students have used the “BHAMASHA” and the A.V. Hall for cultural activities.



**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (current year data)**

4.1.3.1: Number of classrooms and seminar halls with ICT facilities

Response : 100

$$\frac{20}{20} \times 100 = 100$$

- Upload any additional information :

This is the modern era, and it is the age of ICT facilities such as smart class, LMS etc. The college has 8 classrooms with LCD facilities. In 19 classrooms, the WI-FI facilities are provided. In addition, we have 1 seminar Hall with ICT facility. These facilities are utilised for the enhancement of the students' abilities and understanding about the courses that they study. The students really appreciate these ICT facilities, and they feel that these facilities deepen their understanding about the topics that they study through these facilities. College has provided Laptops to 7 departments, one in Admin office and NSS Programme officer.

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

**4.1.4 Average percentage of budget allocations, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year wise during last five years (INR in lakhs)

Year	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Budged allocation</b>	975000.00	1596000.00	1556000.00	1511000.00	1057399.00
<b>Total expenditure</b>	1304021.85	1354485.61	1268370.40	2090018.01	1864583.60

Response : 17.00

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>

## Key Indicator – 4.2 Library as a learning Resource

### 4.2.1 *Library is automated using Integrated Library Management System (ILMS)*

#### Response :

Library is situated in a separate block. It has 50 seating capacity. A special place has been allotted in the library for keeping the belongings of students before they enter the reading hall. Library has established conducive atmosphere with provision of tables and chairs for reading with good ventilation for the students. Library has to access the books easily in the rack. Every year library advisory committee is constituted to strengthen its activity. This committee allocates department wise budget for purchase of books, Periodicals and also conducts annual stock verification. The Library also contains book bank scheme. The library is partially automated. Extension of library building for allotting different sections such as reference, journals, magazines and computerization facility is available. To motivate the students for utilizing the library collection, Internet and online facilities are made in the library. Name of the software-SOUL Software Version-2.0.

- Name of ILMS software SOUL
- Nature of automation (fully or partially) Partially
- Version 2.0
- Year of Automation. 2018

### 4.2.2 *Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment*

#### Response :

In our library, we have many books in different subjects which are rarely available now in the market. In Sanskrit, we have many manuscripts which are preserved with great care. Many scholars of Sanskrit read these manuscripts.

**4.2.3 Does the institution have the following:**

**Response :**

Our college does not have e-journals, e-shodhsindhu, shodhganga membership or e-books.

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

4.2.4.1 Annual expenditure of purchase of books and journals year wise during last five years (INR in Lakhs)

Response : 180584/-

<b>Total</b>	902921
--------------	--------

$$\frac{1}{5} \times 902921 = 180584$$

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

Response : No

Our college does not have the availability of remote access to e-resources of the library.

#### **4.2.6 Percentage per day usage of library by teachers and students (current year data)**

4.2.6.1. Number of teachers and students using library per day over last one year

Response : 23.90

We have a very rich library consisting of a large number of books related to the syllabus form U.G. to P.G., as well as the reference books. The students and the teachers of the college visit and use the library for various purposes. The students and the teacher visit the library regularly for the search of books, and they also spend lot of time there to read the books and reference books. During the internal and the external examinations, the students in large number visit the library and spend their time in the library for reading in a peaceful atmosphere.

During the current year (2017-18), the following number of students and teaches used library.

$$\frac{440}{1841} \times 100 = 23.90$$

## Key Indicator- 4.3 IT Infrastructure

### 4.3.1 *Institution frequently updates its IT facilities including Wi-Fi*

#### **Response :**

The college has adequate IT facilities for strengthening the teaching and learning process. Therefore our campus is upgraded with all the necessary IT facilities.

The computer lab is equipped with 30 computers with required software and antivirus. The computer lab is powered by 10 UPS to ensure uninterrupted usage of computers.

10 LCD projector classes are available to provide effective teaching for the students.

10 faculties are provided with individual systems. Faculty members are using power point presentations, videos etc. in the class rooms to enhance learning.

Scanners, printers, Xerox facility is available and faculty members can use this facility for official purpose.

The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities, and download information related to the curriculum and also to enhance their knowledge about their subject.

The college campus is under CCTV surveillance to ensure transparency as well as safety to all its members.

The labs have VPN facility. In order to provide high quality speed of network, the college has two broad band connections of BSNL with greater than 100 Mbps & 20 Mbps speed and GPTL with 10 Mbps speed.

Students are encouraged to use IT infrastructure in the best possible way to their learning.

#### 4.3.2 Student – Computer ratio (current year data)

**Response : 61 : 1**

The following are the details regarding the student-computer ration in our intuition. During the current academic yea, we have 30 computers in working condition. Total number of students in the college is 1841. (2017-18)

Student-Computer Ratio: 61 :1

$$\frac{1841}{30}$$

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Leased line)

Options:

- A. >=50 MBPS ✓
- B. 35-50 MBPS
- C. 20-35 MBPS
- D. 5-20 MBPS
- E. < 5 MBPS

Data Requirement:

- Available internet bandwidth

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response : (Yes )**

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility, LCS	<a href="#">View Document</a>

## Key Indicator – 4.4 Maintenance of Campus Infrastructure

**4.4.1** *Average expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years(INR in Lakhs)*

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

$$\frac{617128}{7881479.47} \times 100 = 7.83$$

$$\frac{7.83}{5} = 1.566$$

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2** *There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*

To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. Some of them are listed below.

**Academic:** Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Hemchandracharya North Gujarat University, Patan with regards to the selection. The students need to fill in the application form at the college. The students are counselled with regards to the subject of his choice. Applications are scrutinized and admissions are done after scrutinizing them by strictly adhering to the university norms. Once admission is accepted by the college, the same is uploaded online to the university web portal.

**Infrastructure:** The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the

students with a written request submitted to the Physical Director at the beginning of the academic session. These facilities can be utilized by the students only with the permission during their free periods or after the college hours.

**The library** follows certain protocols in the usage of books. The entry register is kept for both staff and student at the entrance of the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student is issued library cards after collecting their details. New books are issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the teachers are allowed to take any number of books after entering in the teachers register. They also must return the books after they finish reading. Whoever is leaving the institution be it a student or a faculty must get a no due certificate from the librarian.

**The lab facilities** are open to all the students for academic purpose. The students are divided into batches so that the components or computers can be given equally for the students use. The students must maintain a lab manual and record the experiments and programmes they do within the lab. They also maintain a record book throughout the year which are taken into account at the time of practical examination. The computers are upgraded every year to provide the students with the scope examination and BAOU and IGNOU Study Centre's Practical Examination.

Our college has an established system for maintaining and utilizing physical, academic and support facilities. The policy of the college is such where regular and constant watch is kept on the requirements regarding repairing of the physical facilities, as well as the maintenance of the damages to the sports equipment's and other facilities. The committees related to sports activities, cultural activities, language laboratory, laboratories, library, museum, IGNOU, BAOU Centres report to the principal regarding their requirements, and the need of money. Accordingly, the college allot the required amount, and this is the system through which these physical, academic and support facilities are maintained.



# **Criterion – 5**

**Students**

**Support &**

**Progression**

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## Key Indicator- 5.1 Student Support

### 5.1.1 *Average percentage of students benefited by scholarships and free ships provided by the Government during last five years*

5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government year wise during last five years

- Response : 47.29

<b>Average %</b>	$\frac{236.45}{5}$	47.29
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File Description	Document
Average percentage of students benefited by scholarships and free ships provided by the Government during the last five years	<a href="#">View Document</a>

### 5.1.2 *Average percentage of students benefitted by scholarships, free ships etc. provided by the institution besides government schemes during the last five years*

5.1.2.1 Total number of students benefited by scholarships, free ships, etc. provided by the institution besides government schemes year wise during last five years

- Response : 0.49

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	18	07	11	08	09
No. Total student admitted	2287	2469	2152	2187	1841

<b>Average %</b>	$\frac{2.44}{5}$	0.49
------------------	------------------	------

File Description	Document
Number of students benefited by scholarships and free ships besides government schemes in last 5 years	<a href="#">View Document</a>

### 5.1.3 *Number of capability enhancement and development schemes*

#### **Response :**

- |  |   |
|--|---|
| 1. Guidance for competitive examinations | ✓ |
| 2. Career counselling                    | ✓ |
| 3. Soft skill development                | ✓ |
| 4. Remedial coaching                     |   |
| 5. Language lab                          | ✓ |
| 6. Bridge courses                        | ✓ |
| 7. Yoga and meditation                   | ✓ |
| 8. Personal Counselling                  | ✓ |

#### Options:

- |                           |   |
|---------------------------|---|
| A. 7 or more of the above | ✓ |
| B. Any 6 of the above     |   |
| C. Any 5 of the above     |   |
| D. Any 4 of the above     |   |
| E. $\leq 3$ of the above  |   |

#### **File Description (Upload)**

- Link to Institutional website : <http://skshahartsmodasa.org>

**5.1.4 Average percentage of student benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Response : 10.77

Year	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Number</b>	305	344	316	347	443
<b>No of Students</b>	2287	2469	2152	2187	1841
<b>Furmula</b>	$\frac{305}{2287}$ $\times 100$	$\frac{344}{2469}$ $\times 100$	$\frac{316}{2152}$ $\times 100$	$\frac{347}{2187}$ $\times 100$	$\frac{443}{1841}$ $\times 100$
	13.34	13.93	14.68	15.87	24.06

$$\frac{81.88}{5} = 16.38$$

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefitted by Vocational Education and training (VET) during the last five years**

5.1.5.1. Number of students attending VET year wise during last five years

Response : 2.812

Year	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Number</b>	27	76	65	71	65

<b>Average %</b>	$\frac{14.06}{5}$	2.812
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File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

**5.1.6 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Response : Yes**

Our college holds students orientation programme every year for the students of F.Y. Sem.-I. The students are given guidance regarding the curricular and co-curricular activities of the college. The college also gives information about the strict laws about sexual harassment and ragging. Every student takes oath of not doing any kind of harassment and ragging. The students are strictly warned about the violation of these laws. They are warned about the cancellation of the admission if they do so. If any case of this kind, takes place, the committee comprising of the principal and member hand the culprit over to the police for legal actions. The committee also has the mechanism of discussing such cases with the college management. The students are time and again given this information in student's meetings.

File Description	Document
The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**Key Indicator- 5.2 Student Progression (45)**

**5.2.1 Average percentage of placement of outgoing students during the last five years**

5.2.1.1 Number of outgoing students placed year wise during the last five years

Response : 20 %

<b>Year</b>	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Number</b>	275	300	150	240	220

$$\text{Average percentage} = \frac{100}{5} = 20\%$$

File Description	Document
Self-attested list of students placed	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education (previous graduating batch) (current year data)**

5.2.2.1. Number of outgoing student progression to higher education

Data Requirement: (As per Data Template in Section B)

Number of students proceeding from

- UG to PG:
- PG to MPhil:
- PG to PhD:
- MPhil to PhD:
- PhD to Post-doctoral:

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

- Paste link for additional information <http://skshahartsmodasa.org>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/CAT/GRE/TOEFL/ Civil Services/ State Government examinations) year wise during last five years

Response : **YES**

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	20	14	25	69	80

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	318	262	396	368	435

Number of students selected to

- NET
- SLET
- GATE
- GMAT
- CAT
- GRE
- TOEFL
- Civil Services
- State government examinations

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a> <a href="#">View Document</a>

### Key Indicator- 5.3 Student Participation and Activities

**5.3.1** *Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.*

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) year wise during the last five years.

Response : 17

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	02	06	04	04	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five year	<a href="#">View Document</a>

**5.3.2 Presence of an active Student council & representation of students on academic & administrative bodies/ committees of the Institution**

**Response :**

**Students Committees**

In view of Saptdhara, various committees of the students are formed to perform co-curricular activities for all round development of the students. These committees are made of U.G. and P.G. students. The college has special committees namely Sports, Cultural, Welfare, Anti ragging, and Samuday Seva Dhara Committee. General Secretaries of U.G. and P.G. are selected separately. These General Secretaries of the college look after the committees and also perform various activities to bring name and fame to the college. Lady Representative (L.R.) is also selected to look after girls activities and solve their problems. The aim and objective of these committees is to solve students' problems. Anti-ragging committee is formed to avoid untoward incidents in the college.

Along with academic committees, administrative committees are also formed. Fund is collected for the weaker section of the students. The College Annual Day is celebrated by the students with great pomp and show. All the committees take keen interest in the celebration of the Annual Day and make it a grand success. The students with notable achievements in various fields are honoured and given prizes and medals by renowned dignitaries. The students also feel happy and get motivated through such programmes.

**N.S.S.**

The college performs various activities in view of N.S.S. The students make all round progress and development through these activities. In respect of Gandhi Jayanti, the students related with centre, state and university can join the activities of their choice.

N.S.S. students perform various activities namely Tree Plantation, Blood Donation and Cleanliness Movement. Academic lectures are delivered by renowned



key note speakers. Various competitions are also organised to motivate the students. N.S.S. Camp for seven days is regularly organised in a nearby village. Such camps play prominent role in the all-round development of the students. During the camp, various committees are formed for smooth handling of the camp. Numerous constructive activities are performed by the students. The students learn to solve the problems of their life from such camps. In order to provide all kinds of practical experiences, the students are involved in various committees namely Dinner committee, Cleanliness Movement Committee, Account Committee, Adult Education Committee, Discipline Committee and so on. The volunteers often hold academic discussion and dialogues among themselves.

National Service Scheme as its name suggests aims at various kinds of social services to the nation. The students learn various moral and social lessons through creative and constructive activities in college as well as in society. The volunteers also extend their support to the victims of natural calamities like the earth quake, epidemic and flood.

**5.3.3 Average number of sports and cultural activities/competitions organised at the institution level per year**

5.3.3.1. Number of sports and cultural activities/competitions organised at the institution level year wise during last five years

Response : 13.80

Year	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Sports</b>	06	06	08	11	11
<b>Cultural</b>	08	00	07	06	06
<b>Total</b>	14	16	15	17	17

$$\frac{69}{5} = 13.8$$

File Description	Document
Number of sports and cultural activities / competitions organized per year	<a href="#">View Document</a>

## Key Indicator- 5.4 Alumni Engagement

**5.4.1** *The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non-financial means during the last five years*

**Response :**

Our college was established in 1960, and processes very rich traditions in the field of education in the surrounding area. Our alumni include well-known poets, writers like Padma Shri Dr. Pravindarji, former Education Minister of Gujarat State, Dr. Karsandas Soneri, former M.L.A., Shri Dilipsinh Parmar, and teacher advocates and professors. Many of our alumni work as administrative officers in different Govt. Offices.

The first principal of this college, Dr. Dhirubhai Thakar, himself is a big name in Gujarati Literature. Due to his work, this college is known as the best place for education in the surrounding area. Apart from education, this college has also contributed towards social cause. At present, Mrs. Ramilaben Bara, Shri Yashvantbhai Patel (District Education Officer), M.L.A. Jagdishbhai Thakor were the students of this college.

So, our alumni have made our college proud.

**5.4.2** *Alumni contribution during the last five years (INR in Lakhs)*

**Options:**

- A.  $\geq 5$  Lakhs
- B. 4 Lakhs - 5 Lakhs
- C. 3 Lakhs - 4 Lakhs
- D. 1 Lakhs - 3 Lakhs
- E.  $<1$  Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

### 5.4.3 Number of Alumni Association / Chapters meetings held during last five years

5.4.3.1. Number of Alumni Association / Chapters meetings held year wise during last five years

Response : 05

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	01	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>

# **Criterion – 6**

**Governance,**

**Leadership &**

**Management**

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## Criterion 6- Governance, Leadership and Management

### Key Indicator- 6.1 Institutional Vision and Leadership

**6.1.1** *The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution*

**Reponses :**

Shri Mathurdas Laljidas Gandhi was a freedom fighter, educationalist and social activist of Modasa. To provide quality education in the region, he thinks there is a requirement of a large institution. In this process, Shri M. L Gandhi Trust came into existence. Shri Somalal Kasturdas Shah and Shri Krishna Oil Mill were the first donors. Therefore, the very first college was named after them i.e. Shri S. K. Shah and Shri Krishna O. M. Arts College. Thus, Shri S. K. Shah and Shri Krishna O. M. Arts College was established in 1960. The institution becomes one of the oldest arts colleges of the M. L. Gandhi Higher education Trust. The vision and mission of the institution are :

**VISION:**

**The true knowledge emancipates, empowers and elevates.**

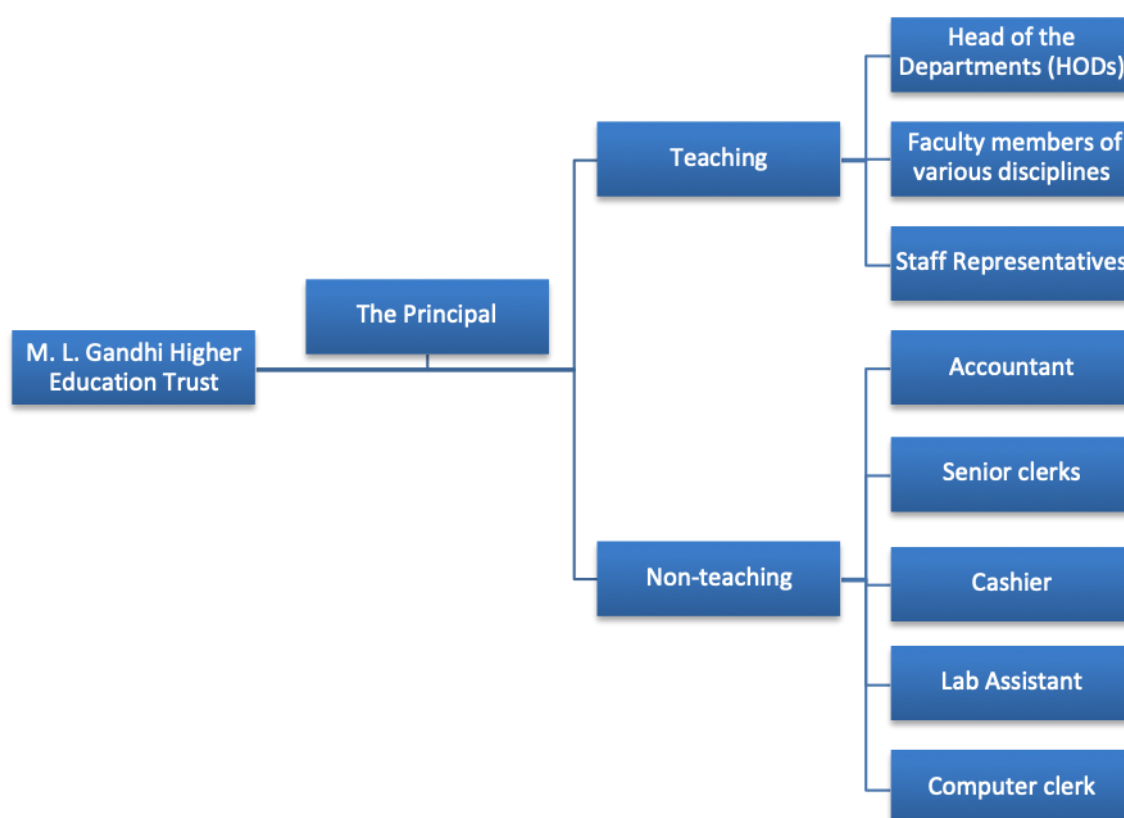
**MISSION:**

- To provide qualitative education to the weaker section of the society.
- To enhance the knowledge of the students and empower them.
- To maintain, academic and supportive atmosphere throughout the college.
- To enhance efficiency and effectiveness of the management of the college.
- To prepare educational professionals recognised for their quality and significance of their teaching, research, scholarship, service and leadership.
- To conduct various developmental programmes to encourage the students to bring out and blossom their dormant abilities.
- To enable the students to cope up with present time and face future challenges
- To prepare elite citizens who can guide society, nation and the world.

### 6.1.2 *The institution practices decentralization and participative management.*

#### **Response:**

The policy of decentralisation is adopted by the institution. The institution is headed by the M. L. Gandhi Higher Education Trust. The Principal manages and supervises both teaching and non-teaching staff. The teaching staff constitutes of different Head of the Departments (Department of Sanskrit, Department of English, Department of Hindi, Department of Gujarati, Department of Psychology, Department of Economics, Department of Home Science, and Department of History,), faculty members of various disciplines (Sanskrit, Gujarati, English, Psychology, Economics, Home Science and History) and two staff representatives.



The function of non-teaching staff is vital for administrative work which is performed by accountant, senior clerks, cashier, lab assistant, and computer clerks. The activities and function of non-teaching staff is supervised by the principal. The members of teaching and non-teaching bodies used to take part in various meeting and their opinions are being taken

consideration.

## **Key Indicator- 6.2 Strategy Development and Deployment**

### **6.2.1 *Perspective/Strategic plan and Deployment documents are available in the institution***

#### **Response:**

The institution is aims at providing quality education to the marginalised students. Women could be considered as the marginalised section of the society. Majority of female students is a significant feature of the institution. In order to achieve its purpose and mission, the institution has developed strategic plans for various activities. Women development cell is functioning to improve skills, confidence and awareness amongst female students. In order to create awareness and knowledge amongst female students, cell organises minimum two strategic programmes in a year. Improvement in English language is important for the students of this region to compete with mainstream students. SCOPE has contributed in improving English language. Moreover, it also tries to resolve linguistic errors. It takes online examination. The certificate of SCOPE adds value and students can utilise it in future.

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

The organisational structure of the institution constitutes of governing body, administrative body and various committees. The teaching staff and non-teaching staff represent the governing body of the college. Apart from the governing body of the college, various committees and sub-committees function to fulfil various activities in the college. The responsibilities and work of the members are communicated through meetings.

**The Governing Body**

- The Principal
- Teaching Staff (23)
- Non teaching Staff (08)
- Student Representatives - 02

**Administrative Body**

- The Principal
- Accountant (1)
- Senior clerk (3)
- Cashier (01)
- Lab Assistant (01)
- Computer clerk (02)

Teaching and non-teaching staff members take active participation at every stage management. The committee's viz. IQAC, Provident Fund committee, Examination Committee, internal Committee, Academic Sub Committee, are imperative part of the institution.

**❖ List of various Committees:**

- Gyansatra Committee
- Mazum Committee



- Museum Committee
- Female Student Welfare Committee (*Vidhyarthini Kalyan Samiti*)
- Home science Development Committee
- Elocution Committee
- Sports Committee
- Cultural Committee
- Wall Paper Committee
- Prayer Committee
- N.S.S.
- N.C.C.
- Discipline Committee
- Media Committee
- *Suvichar* (Good Thoughts) Committee
- Women Development Committee
- Time-table Committee
- Examination Committee
- Shri Ramanlal Soni Literature and Research centre
- S.R.C. Committee
- Samuday Seva Dhara
- Sandhan ICT
- SCOPE
- Udisha
- C.B.C.S.
- Saptdhara Committee

**6.2.3 Implementation of e-governance in areas of operation**

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Options:

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above
- E.  $\leq 1$  of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc.	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

##### **Response:**

The institution is run through various committees. The teaching and non-teaching staffs members actively participate in the functions of the committees. From admission committee to examination committee functions effectively thought the year. Apart from the academic activities and examination functions, the institution also focuses on the enhancement of the knowledge of the students. Therefore, there are different committees which are actively working for the better development of the students' viz. *Gyansatra*, SCOPE and Women Development Cell.

The lecture Series of *Gyansatra* organises (and sponsored) in the memory of Dr. Nathalal J. Shah. The lecture series organises every year. Eminent scholars, religious leaders, poets, doctors and social activities deliver their lectures. SCOPE contributes in enhancing language skills of the students. Likewise, Women Development Cell organises various programme thought the year that helps female students to boost their confidence. Female students constitute more than 65% of the total number of students. The programmes and activities of Women Development cell contribute to encourage women. It has brought awareness amongst them for their rights. In 2016, the cell had organised *Mahila Kanooni Shibir* and celebrated *Mahila Jagruti Divas* wherein 188 students had participated. Apart from celebrating *Mahila Jagruti Divas*, Women Development Cell had organised a seminar on 'Women Helpline Programme – 181' (2017).

The cell has conducted major four programme during the year of 2018 i.e. Seminar on Women's Health Problems (13/08/2018), *Mahila Jagruti Shibir*, Personality Development Seminar (24/08/2018), and Seminar on Legal rights of Indian women (1/03/2018). In these seminars, total 550 students had participated.

## Key Indicator- 6.3 Faculty Empowerment Strategies

### 6.3.1 *The institution has effective welfare measures for teaching and non-teaching staff*

#### Response:

One of the important objectives of the institution is to satisfy the requirements of employees proactively. The institution provides various welfare facilities for employees, which are,

1. Provident fund for all the employees who fall under criteria
2. No membership fee for utilising the gym, indoor and outdoor stadium for the staff
3. Laptops for all the Head of the Departments (HODs)
4. Group life insurance for teaching and non-teaching staff
5. Incentive for organising national and international conference
6. Viniyan Kalyan Kosh for teaching and non-teaching staff and their children

### 6.3.2 *Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years*

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Response : 53.55

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Percentage (%)	52.63%	77.78%	57.89%	47.62%	31.82%

$$\frac{267.74}{5} = 53.55\%$$

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc. during the last five years (Data Template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the last five years**

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non-teaching staff year wise during the last five years

- Response : 02

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	02	02	02	02	02

$$\frac{10}{5} = 02$$

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non-teaching staff (Data Template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development Programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the last five years**

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during the last five years

- Response : 6.68 %

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Percentage (%)	0%	0%	5.26%	19.05%	9.09%

**33.4**

**5**

Average percentage of last five years: **6.68%**

File Description	Document
Details of teachers attending professional development Programmes during the last five years (Data Template)	<a href="#">View Document</a>

### 6.3.5 *Institution has Performance Appraisal System for teaching and non-teaching staff*

Describe the functioning status of the Performance Appraisal System for teaching and non-teaching staff within a maximum of 500 words

- The performance in teaching and learning process of staff and evaluation is done in this process.
- The effectiveness and efficiency in the performance of appraisal system has been brought out in the quality output of academic programmes of the institution.
- Confidential reports of Principal and HODs enable to find out and identify the performance appraisal system.
- Students' feedback on Teachers, Academic performance and quality in teaching learning process appraise and identify the performance appraisal system of the staff.
- AQAR report and IQAC participation in orientation and training programmes. Academic process like Ph. D, M. Phil, NET/SET qualification, carrying out the major and minor research projects, paper presentation, publications of articles in journals and books and participation in National and International seminars and conferences are some measures and features for performance appraisal of faculty members.
- After receiving the outcome of performance appraisal report of the staff by Management, the appraisal reports are analyzed and identified the strength and weakness of faculty. Adequate measures are taken to improve quality of teaching learning process.
- The performance appraisal system proves to bring out qualitative output in academic performance of the Institution.
- The management offers increment in salary and other benefits on the basis of outcome of appraisal report for staff.
- Incentive is given to Ph. D, NET/SET qualification of the faculty members.
- Paste link for additional information <http://skshahartsmodasa.org>

## Key Indicator- 6.4 Financial Management and Resource Mobilization

### 6.4.1 *Institution conducts internal and external financial audits regularly*

**Response :**

As per the norms set by the government, the College is practicing the conduct of Internal as well as External financial Audits on a regular basis. Since the inception, the accounts of the college are operated jointly by the Principal of the college along with either Chairman or Secretary of the Governing Body. Therefore, we keep on apprising the management about the financial position of the college on a regular basis. The external auditor appointed by the management conduct the audit of the college accounts to verify the correctness in view of accounting principles and as per the Rules and Regulations provided by the Government/University under Grant-in-Aid pattern. Errors and/or shortcomings, if any, found during the course of audit are rectified in consultation with college Accountant/Head-clerk with due consent from the Principal. The Audit Report including the observations/ remarks/suggestions as raised and prepared by the external Auditor is being placed before the Members of the Management during the meeting for their verification and approval. In the subsequent year, the College takes all the steps to comply with the observations/remarks/suggestions to maintain accuracy and transparency in college financial management from time to time. The Audited statements of accounts as submitted under the report by the external Auditor and as approved by the Management of the college is referred to the Government for the scrutiny/record and for claiming Grants as entitled under Grant-In-Aid pattern.

### 6.4.2 *Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)(INR in Crores)*

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in crores)

Response : 00

Year	2013-14	2014-15	2015-16	2016-17	2017-18
INR in crores	00	00	00	00	00



### **6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

#### **Response :**

The college is managed by the M. L. Gandhi Higher Education Society and is an aided institution. The college is recognized under Grant-in-Aid pattern by the state of Gujarat. Salary and non-salary grants are received from the state government. Fees received from the students are deposited in the college account and the total amount of it is forwarded to the Gujarat Government (as per the guidelines laid down). The scholarships for students received from the government are directly credited to the account of the students. Financial assistance is provided by the management as and when required. The budget for each academic year is prepared by the college and placed before the Management for approval. Before the conduct of any activity; a department forwards a provisional budget to the Management for approval. The same is approved in consultation with the Accounts section. After the conduct of the activity, the concerned department submits a statement of expenditure incurred. The college has availed grants from UGC under the College Development Scheme. The college also has a project monitoring committee. The college utilizes fully the grants for the purpose it is being sanctioned.

#### **File Description**

- Paste link for additional information <http://skshahartsmodasa.org>

## **Key Indicator- 6.5 Internal Quality Assurance System**

### **6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

#### **Response :**

The IQAC has been formed in the academic year 2013-14 as per NAAC guidelines and working with the primary objective of promoting internal quality assurance systems. It has been contributing significantly since its inception through strategies and processes.

The participative function of IQAC has resulted in the formulation of strategies in accordance with the vision, mission, objectives, and targets of the institution. With the help of framework of institutional and other activities through the academic calendar, the activity plan and plan of action is institutionalized.

To promote quality in education IQAC has initiated the organization of workshops, seminars, career guidance lectures, study tours, extension activities, eco-friendly activities, community-related activities, up-gradation of the library.

Thorough feedback from all stakeholders continuous monitoring of the activities is made possible to ensure student-centric quality education. IQAC has encouraged participation of teachers in workshops, seminars, research work, and more specifically working on Ph.Ds. with a twin objective of ensuring innovations in teaching-learning and use of ICT methods. IQAC takes a holistic approach towards student-centric education at the institution as the number of female students is on the rise, the number of ST students is also on the rise and most of the students belong to lower middle-income groups.

IQAC, thus, tracks the need for best quality standards through the regular follow-up with the management for all stakeholders.

#### **1. Formation of an Inter-disciplinary Cell :**

We intend to form an Inter-Disciplinary Cell to encourage and stimulate the organizing skills of the student, ensure awareness and involvement in understanding and resolving social, economic, environmental issues, and thus promote teamwork.

#### **2. Adoption of Bolundra Village:**

The IQAC initiated the adoption of Bolundra village to promote the social outreach programmes. Accordingly, a MOU between the college and the Panchayat of Bolundra was signed. The whole process was carried out by the Govt. of Gujarat. The NSS unit of the college has organized health awareness and an Eye, AIDS awareness, Blood Donation, Dental, Health Check-up camp.

Special awareness programme on Government Welfare Schemes, motivating self-help groups and highlighting the importance. Shramadan for tree plantation drives, cleanliness drives under Swachh Bharat Abhiyan has been successfully conducted. The institution extends academic support to the NSS unit to organize such activities and do the follow-up.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Response :**

IQAC reviews the teaching-learning process, structures and methodologies of operation annually. To promote student-centric process and to enhance student ability the IQAC insists on assessment of the quality of students admitted in the programme. The students are guided by the teachers through syllabus, subject combinations, electives and allied areas of the degree programmes. The strategies and plans of teaching-learning and evaluation are reflected in the teaching plans of the every subject teacher submitted at the beginning of the academic year. The students are given theoretical knowledge and trained by way of academic, curricular, and co-curricular activities. The teachers adopt experiential learning, participative and problem solving methods for student's progression and employability. To enhance quality in teaching learning the teachers are encouraged to use ICT method. To achieve this, the classrooms are equipped with LCD projectors and the library is equipped with physical and e-resources. The IQAC initiates the reforms in teaching-learning and evaluation through student feedback and analysis of IQAC regularly makes observations, recommendations, regarding student intake, teaching-learning, evaluation, with the teaching members and management in staff meetings. IQAC continuously supports and encourages curriculum up-gradation and improvement by way of participation of teachers in BOS meetings, workshops, and committees for framing of syllabus.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year wise for the last five years

- Response : 13508

<b>Year</b>	2013-14	2014-15	2015-16	2016-17	2017-18
<b>No. of Event</b>	12	10	09	11	11
<b>No. of participants</b>	2075	2307	3001	2396	3729

- IQAC link <http://skshahartsmodasa.org>

**6.5.3 Quality assurance initiatives of the institution include:**

**Response : 01**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

**Options:**

- A. Any 4 of the above
  - B. Any 3 of the above
  - C. Any 2 of the above
  - D. Any 1 of the above
  - E. None of the above
- Paste web link of Annual reports of Institution <http://skshahartsmodasa.org>

**6.5.5 Incremental improvements made for the preceding five years (in case of first cycle)**

***Post accreditation quality initiatives(second and subsequent cycles)***

**Response :**

Some faculty members are members of BOS in various subjects as well as other subcommittees and have attended workshops on the restructuring of courses during 2011-12 in a phased manner. Further, teachers are involved in BOS members and participants in a framework of the syllabus for the purpose of a switch over to the Choice Based Credit System.

They have attended meetings and given valuable inputs for the designing of the CBCS curriculum. The CBCS curriculum has been implemented w.e.f. the academic year 2017-2018.

Teachers and students feedback on the curriculum in a structured format is taken. Improved Teaching learning methods include use of e-resources, websites, e-learning, videos, Remote sensing, Voluntary career guidance, Improvement in learning the skill through workshops on Research methodology. The placement cell is put in place.

The students' progression from UG to PG is considerable. Up-gradation of library infrastructure includes Wi-Fi facility in the library. Some teachers have published papers and books. MOUs have been signed with Bolundra Village.

- Paste link for additional information <http://skshahartsmodasa.org>

# **Criterion – 7**

**Institutional**

**Values & Best**

**Practices**

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## Criterion 7- Institution Values and Best Practices

### Key Indicator- 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion Programmes organized by the institution during the last five years Gender Equality (10)

7.1.1.1. Number of gender equity promotion Programmes organized by the institution year wise during the last five years

- Response : 10

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	01	01	02	02	04

File Description	Document
List of gender equity promotion Programmes organized by the institution	<a href="#">View Document</a>

#### 7.1.2 Institution shows gender sensitivity in providing facilities such as:

Response :

##### (a) Safety and security:

While entering the college premises it is mandatory for the students enrolled at this institution to wear the ID card issued by the college. This helps to keep a check on the entry / presence of unscrupulous elements on the campus.

The college has 24 × 7 security facilities. The security guard is also deployed at the Main gate of the college. The security guard on the campus during the day and at night shift. The security is also provided at the staff quarters, Boys' Hostel and Girls' Hostel. The college has enough security arrangement for the safety of the students.

The identity of any visitor to the college is first ascertained / checked by the watchman and then communicated to the college office. During major events like Annual Social Gathering and College Elections, Police Assistance is sort. The campus is under CCTV surveillance. The college has an Anti-ragging Cell with a senior teacher as in charge. Students can report directly any incident of ragging. Just near the

main gate, we have the police-chowky.

**(b) Anti Social Element Cell :**

Ours is a co-education college. Since girls, are more in numbers, We have Women Development Cell, Anti Sexual Harassment Cell, Anti-Ragging Cell, etc. To ensure safety and security to the girls. These cells are working actively. The women professors of the college render their services as the co-ordinator, as well as the members of such cells. The Women Development Cell addresses the problems of the girls regarding health, education, physical, psychological and social areas. To provide the girls with guidance, the cell organises lectures of social workers, doctors, advocates, police officers. The professors of the Women Development Cell provide counselling to the girls. The lady professors and the girls attend different programmes in the Town Hall related to Women's awareness about laws.

The teaching faculty has been counselling the students from time to time. All regular/mentors teachers use their expertise to help and guide the students From the year 2016-17, the college has appointed a counsellor. The counsellor visits the college thrice a week and the students are encouraged to take the advantage of this facility. Counselling is done on one to one basis. The counsellor has counselled 25 students during 2016-17, which has helped them, improve their performance.

**(c) Girls Room :**

The college has a well-ventilated Girl's Room. It is separate washrooms for girls. It is equipped with enough fans and lighting. The girl's room has the facilities of attached bathrooms, Wash Basin, dust bins. There are enough number of chairs for sitting. The facility of a special girl's room is also available to the girl students.

**File Description**

- Paste link for additional information <http://skshahartsmodasa.org>



## Environmental Consciousness and Sustainability

### 7.1.3 Alternate Energy initiatives such as:

**Percentage of annual power requirement of the Institution met by the renewable energy sources (current year data)**

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

- Response : 113.75

$$\frac{9.1KWH}{8 KWH} \times 100 = 113.75$$

File Description	Document
Upload details of power requirement of the institution met by renewable energy sources (Data Template)	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs (Current year data)

7.1.4.1: Annual lighting power requirement met through LED bulbs ( 320 in KWH)

Response : 88.88

$$\frac{320}{360} \times 100 = 88.88$$

File Description	Document
Upload details of lighting power requirement met through LED bulbs (Data Template)	<a href="#">View Document</a>

### **7.1.5 Waste Management steps including:**

#### **Response :**

The solid waste management system is available in the college. We have put just dustbins on all the floors of the college. The solid waste is collected and given to the Nagar Palika Waste-Van. The Nagar Palika processes the waste.

The e-waste o empty toners, CD's, DVD'S, damaged printers, sound system is collected and kept in the store-room. Electric waste material is also disposed of in the store-room.

- Plastic awareness programmes are conducted.
- Dustbins are provided in all class rooms for maintaining cleanliness effectively.
- Napkin disposal machines are installed inside the campus to dispose the napkins in a hygienic way.
- Waste management club is established in the college with a staff coordinator and students to dispose the wastages for maintaining cleanliness.
- Paste link for additional information <http://skshahartsmodasa.org>

### **7.1.6 Rain water harvesting structures and utilization in the campus**

**Response : yes**

### 7.1.7 Green Practices

#### Response :

The students of our college occasionally use cycle to save petrol and diesel. Bus facility for all the routes is available for students. Municipality bus facility is also available for students to reach college in time. There is a bus stop outside college for the comfort of the students. The whole college campus is plastic free. The campus is covered with greenery. Science and pharmacy colleges on the campus have botanical garden. It also provides information on botany and acquaints the students with different plants and trees. The garden has a beautiful fountain which adds to the beauty of the campus. Trees are planted on the campus at regular intervals and also maintained properly. Tree plantation programme often takes place with the help of N.S.S. and N.C.C. students. In this way, College strictly follows the slogan 'Clean campus, Green campus' and maintain hygienic atmosphere on the campus. Thus, the college remarkably contributes to 'Swachh Bharat Movement'. The students voluntarily cooperate in this movement. 5<sup>th</sup> June is celebrated as 'World Environment Day' by N.S.S. and N.C.C. students.

The college office is well equipped with internet and lane facility which makes the administrative work easy, accurate and fast. The campus is lucky to have Open Jio Wi-Fi and Nammo Wi-Fi facility. The students take educational advantage of this facility. Especially, the first year students use their tablets for educational purpose. The tablets are given by the State Government.

- Paste link for additional information

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years (INR in Lakhs)

Response : 0

Year	2013-14	2014-15	2015-16	2016-17	2017-18
INR in lakhs	0	0	0	0	0

*Differently able (Divyangjan) friendliness (10)*

**7.1.9 Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently able students
8. Any other similar facility (Specify)

**Options:**

- A. 7 and more of the above
- B. At least 6 of the above
- C. At least 4 of the above
- D. At least 2 of the above
- E. None of the above

**File Description**

- Link to photos and videos of facilities for Divyangjan <http://skshahartsmodasa.org>
- Upload resources available in the institution for Divyangjan (Data Template)

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

7.1.10.1 Number of Specific initiatives to address locational advantages and disadvantages year wise during the last five years

Response : 46

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	03	05	08	09	06

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages (Data Template)	

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community during year wise during the last five years

Response : Yes

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Number	11	11	11	11	11

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages (Data Template)	<a href="#">View Document</a>

**Human Values and Professional Ethics (10)**

**7.1.12 Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

Response : Yes

**File Description**

- <http://skshahartsmodasa.org>
- URL to handbook on code of conduct for students and teachers, manuals and brochures on human values and professional ethics

**7.1.13 Display of core values in the institution and on its website**

Response : Yes

**File Description**

- Provide URL of website that displays core values:- <http://skshahartsmodasa.org>

**7.1.14** *The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations*

**Response :** Yes

**File Description**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols (Data Template)	<a href="#">View Document</a>

**7.1.15** *The institution offers a course on Human Values and professional ethics*

**Response :** Yes

**File Description**

- Provide link to Courses on Human Values and professional ethics on Institutional website:- <http://skshahartsmodasa.org>

**7.1.16** *The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions*

**Response :** Yes

**File Description**

- Provide URL of supporting documents to prove institution functions as per professional code:- <http://skshahartsmodasa.org>

**7.1.17** *Number of activities conducted for promotion of universal values(Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years*

**7.1.17.1** Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year wise during the last five years .

**Response :**

<b>Year</b>	2013-14	2014-15	2015-16	2016-17	2017-18
<b>Number</b>	08	10	09	10	10

File Description	Document
List of activities conducted for promotion of universal value (Data Template)	<a href="#">View Document</a>

- Upload any additional information <http://skshahartsmodasa.org>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response: Yes**

The national festivals in any country are cherished as auspicious days. Republic Day, Independence Day and Gandhi Jayanti are celebrated as National festivals of India. All those three National holidays are “Independence” centric as they are connected to India’s freedom from British rule. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety.

**Independence Day:**

It is celebrated every year along with all other SEA Educational institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by many teams of various SEA intuitions such as including schools, PU college, B.Ed., UG and PG Classes and various cultural activities related to independence movement are exhibited.

**Republic Day:**

India celebrates the Republic Day every year on the 26th of January since 1950, when Constitution of India came into force. Republic day in India is of the great importance in the history as it tells us all about each and every struggle of Indian freedom. People who were fighting for Independence of India took a pledge on the same day in 1930 at the banks of Ravi River in the Lahore to achieve a complete independence of India on 26th of January in 1950 our country.

**Gandhi Jayanthi:**

One of the most popular occasions in India and one of the three national holidays, Gandhi Jayanti is celebrated in our college campus on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi. Gandhi was also popularly known as the Father of our Nation, Bapu or simply Mahatma. The day is declared as a national holiday and all schools and offices are shut on this festival. The principles of truth, non-violence and honesty are remembered and widely publicized among the students of the college.

**Ambedkar Jayanti :**

In our college we have admitted students with no difference of caste, creed,



colour, age and gender gaps etc, to mould them well educated and being away from these differences. To ensure that we are kept celebrating Ambedkar Jayanti since last three year by the presence of students, staffs, dignitaries and people with great enthusiasm more than like a festival on 14th of April in order to commemorate the birthday of Dr. Bhimrao Ramji Ambedkar and his contributions for the people of India.

**Rashtriya Ekta Diwas (National Unity Day) :**

It was introduced by the Government of India and inaugurated by Indian Prime Minister Naraendar Modi in 2014. The intent is to pay tribute to Vallabhbhai Patel, who was instrumental in keeping India united. It is to be celebrated on 31 October every year as annual commemoration of the birthday of the Iron Man of India Sardar Vallabhbhai Patel, one of the founding leaders of Republic of India. Since then , is being celebrated in our college campus to maintain peace and harmony among students and teaching

**7.1.19 *The institution maintains complete transparency in its financial, academic, administrative and auxiliary function***

**Response: Yes**

Effort of the institutional towards inculcation of Human Values and Professional Ethics.

- Education in its aims, curriculum and methods are linked to values. It is through education that society seeks to preserve and promote its cherished values.
- Education is one of the best means of preparing the consciousness and sublimates the energies of students to achieve higher spiritual goals of life.
- The true spiritual life, complete freedom, is something much higher than highest moral realization, but one must take care that this so called freedom is not an indulgence and contempt of all rules.
- It is the Institution through which young children start getting social acceptance from friends.
- Individuals who get more opportunities to take up social roles and responsibilities are better equipped to take moral decisions in their life.
- In order to impart value education, we need teachers at all levels of education system that can effective in moulding the minds of the students for understanding and practice of values, peace, human rights and democracy etc.
- The college is striving to infuse civic consciousness, patriotism and discipline among the students. In higher education, the teacher is the central figure in whom the university sees its past glory and around him it builds its future dignity.
- Apart from teaching the core subject on Human Values, Students are always advised and monitored to be Sincere, Empathetic and Humane. Similar is the effort carried out to promote Human Values among Faculty and People in the society. The Interaction of the management with community around is remarkable. After all, the Educational Institution is an extended family.

## Key Indicator- 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC format given in next page)

Describe two best practices successfully implemented by the institution as per NAAC format

#### Response:

#### Best Practice (01)

##### ❖ Title of the practice:

Three days lecture series i.e. *Gyansatra*

##### ❖ The Context:

The institution is situated where tribal population is higher. The college offers various subjects like English, Economics, Gujarati, Hindi, Psychology, Sanskrit, Home-Science, and History and so on. The college aims at to improve knowledge that helps in life. Therefore, apart from their respective subjects, they should have knowledge of other subjects as well. To fulfil the purpose, the institution has begun three days lecture series.

##### ❖ Objectives of the Practice:

- To enhance knowledge of students
- To increase knowledge of other subjects and academic arena (literature, religion, medical, environment, social issues, legal issues)

##### ❖ The Practice:

Lecture series of *Gyansatra* organises (and sponsored) in the memory of Dr. Nathalal J. Shah. The lecture series organises every year. Eminent scholars, religious leaders, poets, doctors and social activities deliver their lectures. The lecture series is attended by the students of this college, professors, management officers, and the invited guests in large numbers.

Year	Scholars
2013-14	1. Dr. Sanjay M. Vakil
	2. Dr. Mahendrabhai Chotaliya
	3. Dr. D. G. Vediya
2015	1. Dr. Hemarajbhai Patel
	2. Prof. N. G. Shah
	3. Dr. Bharatbhai Mehta

2017	1. Shri Sureshbhai Soni
	2. Maheshbhai Pandya
	3. Dr. Keshubhai Desai
2018	1. Dr. Pinakini Pandya
	2. Dr. Haribhai Patel
	3. Dr. Rakesh Joshi

### **Best Practice (02)**

#### ❖ **Title of the practice:**

*Women Empowerment*

#### ❖ **The Context:**

- The institution has large number of female students. Many of the students are coming from the rural areas. Female students were not confident to participate in various activities.
- Many of the teachers and parents felt the need of a committee or programme that deals with woman's issues only.
- As a part of Gender sensitization programme, women development cell has begun.

#### ❖ **Objectives of the Practice:**

- To increase awareness among female students for women's rights
- To enhance confidence amongst women

#### ❖ **The Practice:**

Female students constitute more than 65% of the total number of students. The majority of them are coming from the rural areas where poverty, illiteracy and superstition are part of their daily life. In the beginning, they felt hesitation to take part in various activities. Moreover, they were not aware about their rights and legal aids. Therefore, the programmes and activities of Women Development cell are contributing to encourage women. It has brought awareness amongst them for their rights.

Year	Activity	No. of participants
2014	<i>Vidhyathini Jagruti Abhiyan</i>	<b>250</b>
2015	<i>Swa-shikshan Ni Talim</i>	<b>290</b>
2016	<b>I. Mahila Kanooni Shibir</b> <b>II. Mahila Jagruti Divas</b> <b>(12/08/2016)</b>	<b>188</b>

2017	<b>III. Mahila Helpline Programme – 181</b> <b>IV. <i>Mahila Jagruti Divas</i> (12/08/2017)</b>	<b>167</b>
2018	<b>V. Seminar on women’s health problems (13/08/2018)</b> <b>VI. Personality Development Seminar (24/08/2018)</b> <b>VII. Seminar on legal rights of women in India (1/03/2018)</b> <b>VIII. <i>Mahila Jagritu Shibir</i> (07/03/2018)</b>	<b>550</b>

**File Description**

- Paste link for additional information <http://skshahartsmodasa.org>

## Key Indicator- 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Response :

1. To substantiate the vision of the college, that is to promote rural women empowerment.
  - The college offers number of concession and scholarship for the economically poor student to pursue their higher education in the college.
  - The administrative Council and College trust give much importance for the development and betterment of the college education.
  - The management inspires the Principal. all the HODs, staff and students for the fulfilment of stated Vision and Mission
  - Management discusses in the regular meeting the academic, administrative plan and policy and implementation.
  - The college fulfils all the requirements of department like infrastructure, library, building and extension.
  - Management offers concession economically poor students and scholarship for the student achievers.
  - The management implements all the decisions taken in the IQAC meetings with stakeholders for the enhancement of Quality Assurance and sustenance in all areas of Academic performance of the Institution.
  - The discussion and decision with regard to the circular programmes in tune with Vision and Mission of the institution taken by various academic bodies are communicated effectively to all students, teaching and non teaching staff members of the college through circular.
  - The objectives and programmes Vision and Mission are displayed in the notice board all departments. These are exhibited through flex board in the importance sections of the campus.

#### File Description

- Paste link for additional information <http://skshahartsmodasa.org>

# Additional Information

Our past student and renowned poet Dr. Manilal H. Patel remarkably contributed to Gujarati Literature and brought name and fame to our college. Another student Dr. Pravin Darji, Padmshri Award winner also contributed to Gujarati Literature. The first general secretary of our college Shri Dr. Karsandas Soneri became the Education Minister of Gujarat. Our professors also perform election duty as and when required. Our students namely Dilip Sinh Parmar worked as an M.L.A. and the present M.L.A. Shri Rajendra Sinh Thakor was our student. Our N.S.S. and N.C.C. students are always eager and enthusiastic for social cause.

# Conclusion

Shri S. K. Shah and Shrikrishna O. M. Arts College, Modasa was established in 1960. The college always strive to provide culture oriented quality education to the needy, rural and tribal students. The management believes in fair practices. The college administration never expects donations from the parents and the students.

Sufficient facilities are provided to equip the students with innovative thinking, job oriented guidance to meet the challenges in their respective fields. The faculty members voluntarily contribute to achieve the vision of our college. Teaching, learning, evaluation and extension activities are performed and documented successfully. The management, the teaching staff, administrative staff help the nation in every respect and always try to be loyal citizen of the nation. The college strictly follows the rules and regulations of the government, university and the U.G.C. Finally, we are pleased and proud to state that the renowned poet of Gujarati Literature Shri Umashankar Joshi identified our campus as Oxford of Aravalli District.

## Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the peer team visit.



with seal:

A handwritten signature in blue ink, appearing to read "A. S. K.", enclosed in a blue oval.

Principal,  
Shri S. K. Shah & Shrikrishna  
O. M. Arts College, Modasa.  
Signature of the Head of the institution

Place: Modasa

Date: 21/02/2019