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SHRI S. K. SHAH & SHRIKRISHNA O. M. ARTS COLLEGE, MODASA.

[Run by : Shri M. L. Gandhi Higher Education Society, Modasa.]

શ્રી એસ.કે.શાહ એન્ડ શ્રીકૃષ્ણ ઓ.એમ.આર્ટ્સ કોલેજ, મોડાસા

શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

MODASA- 383 315, Dist. Aravalli. (North Gujarat)

મોડાસા - ૩૮૩ ૩૧૫, જિ. અરવલ્લી. (ઉત્તર ગુજરાત)

જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 01/2018-19	
Objectives: <ol style="list-style-type: none"> 1. Instill a sense of quality consciousness in all stake-holders 2. Formulate strategies for all-round development of the college 3. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes 4. Promote the innovative methods of teaching and learning 5. Formulate internal mechanism for quality checks 6. Incorporate stake-holders' input in governance 7. Inculcate value system in students 8. Suggest measures for improvement 		Mtg. Leader: Principal Mtg. Facilitator: IQAC Coordinator Where: Principal's Office Date: 8 June, 2018 Start Time: 11:00 a.m. End Time: 12.20 p.m.	
Attendees:			
Name	Signature	Name	Signature
Dr.D.H.Joshi (Principal)		Dr. Marinaben Chauhan (HOD, Department of Gujarati)	
Prof. D.R. Mehta (HOD, Department of English)			
Shri Mahendrabhai V. Shah (Secretary, Management Council)			
Dr. J.J. Desai			
Prof. J.R. Suthar			
Prof. H.C. Rakhasiya (HOD, Department of Psychology)			
Prof. M.H. Makwana (HOD, Department of History)			
Prof. J.S. Vadher (HOD, Department of Economics)			
Shri Jayeshbhai B. Patel (OS)			



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તારીખ : / /૨૦૨

Agenda:

- Action plan for all departments, clubs and forums
- Submission of AISHE for NAAC Accreditation
- Analyzing NAAC accreditation works
- Discussion on conducting additional Certificate Courses in the campus
- Applying for New Courses to the College
- Strategic Plan for NAAC accreditation
- Discussion on Virtual Classes and Online teaching methods and techniques
- Review of the curriculum feedback
- Any other point with the permission of the chair

Decisions Made/ Information Given:

1	All concerned departments, clubs and forums were directed to submit the one-year action plan to ensure the regular and systematic functioning of the activities in the college. The Meeting discussed the draft current year action plans of departments, clubs and forums in detail. The Principal directed all HODs and coordinators of clubs and forums to submit the final plan to ensure the regular and systematic functioning of various activities.
2	IQAC Coordinator Dr.P.R.Sinh elucidated the NAAC accreditation works. A blueprint was drawn up of how each faculty member should work for the accreditation and its further procedures were also discussed.
3	In the meeting IQAC suggested all HoD's to prepare to conduct more certificate courses for students and the responsibilities were assigned to different teachers.
4	IQAC decided to submit AISHE report for Naac Accreditation. All HoD's and coordinators directed to complete the documentation works for accreditation.

Co-Ordinator
Internal Quality Assurance Cell (IQAC)
Shri S. K. Shah & Shrikrishna O.M.Arts College
Modasa-383315
Dist.Aravalli,Gujarat

Principal
Shri S.K.Shah & Shrikrishna
O.M. Arts College,Modasa (Aravalli)



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MODASA- 383 315, Dist. Aravalli. (North Gujarat)

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5	The meeting suggested to the principal to give the provision to take the online classes in different LMS mode, such as Google Classroom, Teach Mint, Google Meet, Zoom etc. All faculties are advised to attend the workshops on LMS and Online Teaching.
6	The meeting agreed to move forward with the proposal of applying for new courses in the campus. Discussions were made on the need for new courses and its inevitability for the growth of our college. Many teachers put forward their own suggestions and supported the decision wholeheartedly.
7	The meeting suggested conducting a session for the newly appointed faculties on Code of conduct of the college. Meeting was successful in introducing new faculty members in the college and provided the guidelines they need to follow while working here.
8	Discussed the strategic plan for NAAC accreditation and directed the principal to ensure the proper operation of the plan. Discussions were made on the continuous process with a specific focus on accomplishing institutional goals. Many agreed that strategic plans should be based on the analysis of current obstacles and future opportunities and envisage the direction towards which the organization should move to achieve its goals and objectives.
9	All departments were advocated to extend the academic activities for the betterment of students. Teachers were asked to empower the learners by providing best technical education coupled with leadership and professional skills, thus enabling them for deep learning, rational thinking.

New Action Items			
#	Item	Responsible	Closing Date
1	Action Plan	HoDs & Coordinators	30-06-2018
2	Certificate Courses	Coordinators	15-12-2018
3	Proposal for New Courses	Principal	30-07-2018
4	Online Teaching	Principal	30-07-2018
5	Code of Conduct awareness for faculties	Dr. P.R.Sinh	15-08-2017
6	NAAC Accreditation Works	Dr. P.R.Sinh	31-10-2018


Principal

Shri S.K.Shah & Shrikrishna
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તારીખ : / /૨૦૨

Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 02/2018-19	
Objectives: Instill a sense of quality consciousness in all stake-holders Formulate strategies for all-round development of the college Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes Promote the innovative methods of teaching and learning Formulate internal mechanism for quality checks Incorporate stake-holders' input in governance Inculcate value system in students Suggest measures for improvement		Mtg. Leader: Principal Mtg. Facilitator: IQAC Coordinator Where: IQAC Conference Hall	
		Date: 10 July 2018	
		Start Time: 3.00 p.m.	
		End Time: 4.00 p.m.	
Attendees:			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
Shri Navinchandra R.Modi	President of the College	Shri Rajendrasinh Thakor	Old student & M.L.A of Gujarat
Prof. D.R. Mehta	HOD, Department of English		
Shri Mahendrabhai V.Shah	Secretary, Management Couucil		
Dr. J.J.Desai	HOD, Department of Sanskrit		
Prof. J.R.Suthar	Associate Professor		
Prof.H.C. Rakhasiya	HOD, Department of Psychology		
Prof. M.H.Makwana	HOD, Department of History		
Prof.J.S. Vadher	HOD, Department of Economics		



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તારીખ : / /૨૦૨

Agenda:

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Organizing NET Coaching Camp for students
3. Discussion on certificate courses
4. Criteria wise discussion on NAAC Accreditation
5. Disaster Management by Students
6. Center for Research and Publication
7. Any other point with the permission of the chair

Decisions Made/ Information Given:

1	IQAC Coordinator Dr. P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	IQAC appreciated the qualified students and advised the Career Guidance cell and Placement Cell to conduct more coaching for new students. It also helped in framing quality among the students.
3	Discussed the scope of all certificate courses and appreciated all coordinators. It emphasized on the vision and their articulation in every key position to enable students more effective in their career advancement.
4	The meeting discussed the progress of NAAC works in detail and suggested its submission in 2020. The progress of strategy shall be measured from time to time. It was said that the principal along with academic council and the other team members will be the custodians for strategic plan and its deployment.
5	The meeting suggested to start a center for Research and Publication for the flexible delivery of contents.
6	As a preparation for the coming monsoon, IQAC instructed the NSS and SOA units to arrange a rescue team and to equip them with essential skills needed. Students need to take up the task for development perspective in the affected areas.

New Action Items

#	Item	Responsible	Closing Date
1	Coaching Camps	Dr.P.R.Sinh	30-11-2018
2	Criteria wise activities	Coordinators	31-01-2018
3	Rescue Teams	Prof.M.B.Deshmukh	30-11-2018

Co-Ordinator

Internal Quality Assurance Cell (IQAC)

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Principal

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તારીખ : / /૨૦૨

Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 03/2018-19	
Objectives: <ol style="list-style-type: none"> 1. Instill a sense of quality consciousness in all stake-holders 2. Formulate strategies for all-round development of the college 3. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes 4. Promote the innovative methods of teaching and learning 5. Formulate internal mechanism for quality checks 6. Incorporate stake-holders' input in governance 7. Inculcate value system in students 8. Suggest measures for improvement 		Mtg. Leader: Principal Mtg. Facilitator: IQAC Coordinator Where: IQAC Conference Hall Date: 7 September 2018 Start Time: 11.00 a.m. End Time: 12.00 p.m.	
Attendees:			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
Shri Navinchandra R.Modi	President of the College	Shri Rajendrasinh Thakor	Old student & M.L.A of Gujarat
Prof. D.R. Mehta	HOD, Department of English		
Shri Mahendrabhai V.Shah	Secretary, Management Council		
Dr. J.J.Desai	HOD, Department of Sanskrit		
Prof. J.R.Suthar	Associate Professor		
Prof.H.C. Rakhasiya	HOD, Department of Psychology		
Prof. M.H.Makwana	HOD, Department of History		
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તારીખ : / /૨૦૨

Agenda:

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken
2. Scrutinization of Strategic plan for NAAC Accreditation
3. Extension Programs for NAAC accreditation
4. Discussion on National and International Seminars
5. Any other point with the permission of the chair

New Action Items

#	Item	Responsible	Closing Date
1	Strategic Plan	Dr. P.R.Sinh	15-12-2018
2	NAAC Documentation Analyzing	Coordinators	30-12-2018

Decisions Made/ Information Given:

1	IQAC Coordinator Dr.P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	All criteria leaders presented the documentation works for NAAC accreditation. IQAC reviewed the documents and appreciated the works. Being the first step towards accreditation, the enthusiastic faculty members brought out the possible detailed strategies and plans.
3	Implementation of the Strategic plan for NAAC accreditation was discussed in detail. The meeting discussed the progress of NAAC works in detail. The progress of strategy shall be measured from time to time. It was said that the principal along with academic council and the other team members will be the custodians for strategic plan and its deployment.

Co-ordinator

Internal Quality Assurance Cell (IQAC)
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તારીખ : / /૨૦૨

Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 04/2018-19	
Objectives: <ol style="list-style-type: none"> 1. Instill a sense of quality consciousness in all stake-holders 2. Formulate strategies for all-round development of the college 3. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes 4. Promote the innovative methods of teaching and learning 5. Formulate internal mechanism for quality checks 6. Incorporate stake-holders' input in governance 7. Inculcate value system in students 8. Suggest measures for improvement 		Mtg. Leader: Principal Mtg. Facilitator: IQAC Coordinator/Where: Principal's Chamber Date: 7 October 2018 Start Time: 10.00 a.m. End Time: 11.00 a.m.	
Attendees:			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
Shri Navinchandra R.Modi	President of the College	Shri Rajendrasinh Thakor	Old student & M.L.A of Gujarat
Prof. D.R. Mehta	HOD, Department of English		
Shri Mahendrabhai V.Shah	Secretary, Management Council		
Dr. J.J.Desai	HOD, Department of Sanskrit		
Prof. J.R.Suthar	Associate Professor		
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Agenda:

1. **Reviewing the minutes of the last IQAC Meeting and subsequent action taken**
2. **Extension Programs for NAAC accreditation**
3. **Discussion on National and International Seminars**
4. **Any other point with the permission of the chair**

Decisions Made/ Information Given:

1	IQAC Coordinator Dr.P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	All criteria leaders presented the documentation works for NAAC accreditation. IQAC reviewed the documents and appreciated the works.
3	IQAC reviewed all activities and suggested improving participation of students beyond the syllabus curriculum to make them ready for the present global scenario. IQAC analyzed the various club activities for innovation and all-round development and extracurricular activities. Academic achievements of the students in university examinations and other platforms were also observed
4	IQAC suggested conducting National and International Webinars in various departments. It emphasized on the enrollment of students in maximum numbers of seminars, thus establishing a continuous internal assurance in them. It also noticed that the need of attending such seminars would encourage the students in research and development work.

New Action Items

#	Item	Responsible	Closing Date
1	International and National Webinars	HoDs	31-03-2018
2	Academic Monitoring	Dr.J.J.Desai	15-01-2018
3	IIQA Submission	Dr.P.R.Sinh	30-11-2018

Co-Ordinator

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Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 05/2018-19	
Objectives: <ol style="list-style-type: none"> 1. Instill a sense of quality consciousness in all stake-holders 2. Formulate strategies for all-round development of the college 3. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes 4. Promote the innovative methods of teaching and learning 5. Formulate internal mechanism for quality checks 6. Incorporate stake-holders' input in governance 7. Inculcate value system in students 8. Suggest measures for improvement 		Mtg. Leader: Principal Mtg. Facilitator: IQAC Coordinator Where: Principal's Chamber Date: 24 January, 2018 Start Time: 3.00 p.m. End Time: 4.00 p.m.	
Attendees:			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
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SHRI S. K. SHAH & SHRIKRISHNA O. M. ARTS COLLEGE, MODASA.

[Run by : Shri M. L. Gandhi Higher Education Society, Modasa.]

શ્રી એસ.કે.શાહ એન્ડ શ્રીકૃષ્ણ ઓ.એમ.આર્ટ્સ કોલેજ, મોડાસા

શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

MODASA- 383 315, Dist. Aravalli. (North Gujarat)

મોડાસા - ૩૮૩ ૩૧૫, જિ. અરવલ્લી. (ઉત્તર ગુજરાત)

જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

Decisions Made/ Information Given:

1	IQAC Coordinator Dr.P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	IQAC appreciated the Webinars/Seminars conducted by the departments of English, Economics and Islamic Finance and suggested continuing the academic activities in the upcoming academic year. It also ensured the maximum participation of students.
3	IQAC directed the coordinator Dr.P.R. Sinh to take further step to Submit the IIQA (Institutional Information for Quality Assurance), first step for NAAC accreditation

Agenda:

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken
2. National Webinars of English, Economics and Finance
3. Any other point with the permission of the chair

New Action Items

#	Item	Responsible	Closing Date
1	NAAC Criteria finalizing	Coordinators	30-11-2018
2	How to draft the report criteria wise	Dr. P.R.Sinh	30-11-2018

Co-Ordinator
Internal Quality Assurance Cell (IQAC)
Shri S. K. Shah & Shrikrishna O.M.Arts College
Modasa-383315
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Principal
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