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# SHRI S. K. SHAH & SHRIKRISHNA O. M. ARTS COLLEGE, MODASA.

[ Run by : Shri M. L. Gandhi Higher Education Society, Modasa.]

## શ્રી એસ.કે.શાહ એન્ડ શ્રીકૃષ્ણ ઓ.એમ.આર્ટ્સ કોલેજ, મોડાસા

શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

MODASA- 383 315, Dist. Aravalli. (North Gujarat)

મોડાસા - ૩૮૩ ૩૧૫, જિ. અરવલ્લી. (ઉત્તર ગુજરાત)

જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

### Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 01/2021-22	
Objectives: Promote the innovative methods of teaching and learning Incorporate stake-holders' input in governance Inculcate value system in students Formulate internal mechanism for quality checks Motivate students to write research papers Suggest measures for improvement		Mtg. Leader: Principal Mtg. Facilitator: IQAC Coordinator Where: Principal's Office Date: 16 June, 2021 Start Time: 11:00 a.m. End Time: 12.20 p.m.	
Attendees:			
Name	Signature	Name	Signature
Dr.D.H.Joshi (Principal)		Dr. Marinaben Chauhan (HOD, Department of Gujarati)	
Prof. D.R. Mehta (HOD, Department of English)			
Shri Mahendrabhai V.Shah (Secretary, Management Couucil)			
Dr. J.J.Desai			
Prof. J.R.Suthar			
Prof.H.C. Rakhasiya (HOD, Department of Psychology)			
Prof. M.H.Makwana (HOD, Department of History)			
Prof.J.S. Vadher(HOD, Department of Economics)			
Shri Jayeshbhai B. Patel(OS)			





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શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

MODASA- 383 315, Dist. Aravalli. (North Gujarat)

મોડાસા - ૩૮૩ ૩૧૫, જિ. અરવલ્લી. (ઉત્તર ગુજરાત)


જા.નં.	Agenda	તારીખ
	-૨૦૨	/ / ૨૦૨
	Action plan for all departments, clubs and forums Submission of AISHE for NAAC Accreditation Analyzing NAAC accreditation works Provide motivation to the students for writing research papers Strategic Plan for NAAC accreditation Any other point with the permission of the chair	


**Decisions Made/ Information Given:**

1	All concerned departments, clubs and forums were directed to submit the one-year action plan to ensure the regular and systematic functioning of the activities in the college.
2	IQAC Coordinator Dr.P.R.Sinh elucidated the NAAC accreditation works. A blueprint was drawn up of how each faculty member should work for the accreditation and its further procedures were also discussed.
3	In the meeting IQAC suggested all HoD's to prepare to conduct more certificate courses for students and the responsibilities were assigned to different teachers.
4	IQAC decided to submit AISHE report for Naac Accreditation. All HoD's and coordinators directed to complete the documentation works for accreditation.
5	Discussion was conducted on how to motivate the students for participation and paper presentation in National and International seminars and conferences.

**New Action Items**

#	Item	Responsible	Closing Date
1	Action Plan	HoDs & Coordinators	30-06-2021
2	Certificate Courses	Coordinators	15-12-2021
3	Proposal for New Courses	Principal	30-07-2021
5	Code of Conduct awareness for faculties	Dr. P.R.Sinh	15-08-2021
6	NAAC Accreditation Works	Dr. P.R.Sinh	31-10-2021

  
Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Shri S. K. Shah & Shrikrishna O.M.Arts College  
Modasa-383315  
Dist.Aravalli,Gujarat

  
Principal  
Shri S.K.Shah & Shrikrishna  
O.M. Arts College,Modasa (Aravalli)





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મોડાસા - ૩૮૩ ૩૧૫, જિ. અરવલ્લી. (ઉત્તર ગુજરાત)

જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

**Minutes of the Meeting**

Title: IQAC Meeting		Meeting No: 02/2021-22	
<b>Objectives:</b> <ol style="list-style-type: none"> <li>1. Review of Previous Research Work</li> <li>2. Formulate strategies for all-round development of the college</li> <li>3. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes</li> <li>4. Promote the innovative methods of teaching and learning</li> <li>5. Inculcate value system in students</li> <li>6. Suggest measures for improvement</li> </ol>		<b>Mtg. Leader:</b> Principal <b>Mtg. Facilitator:</b> IQAC Coordinator <b>Where:</b> IQAC Conference Hall	
		<b>Date:</b> 12 July 2021	
		<b>Start Time:</b> 3.00 p.m.	
		<b>End Time:</b> 4.00 p.m.	
Attendees:			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
Shri Navinchandra R.Modi	President of the College	Shri Rajendrasinh Thakor	Old student & M.L.A of Gujarat
Prof. D.R. Mehta	HOD, Department of English		
Shri Mahendrabhai V.Shah	Secretary, Management Council		
Dr. J.J.Desai	HOD, Department of Sanskrit		
Prof. J.R.Suthar	Associate Professor		
Prof.H.C. Rakhasiya	HOD, Department of Psychology		
Prof. M.A.Makwana	HOD, Department of History		
Prof.J.S. Vadher	HOD, Department of Economics		





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શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

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જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

### Agenda:

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Organizing NET Coaching Camp for students
3. Discussion on how to conduct seminars and Workshops
4. Criteria wise discussion on NAAC Accreditation
5. Establish Center for Research and Publication
6. Any other point with the permission of the chair

### Decisions Made/ Information Given:

1	IQAC Coordinator Dr. P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	IQAC appreciated the qualified students and advised the Career Guidance cell and Placement Cell to conduct more coaching for new students. It also helped in framing quality among the students.
3	Discussed the scope of all certificate courses and appreciated all coordinators. It emphasized on the vision and their articulation in every key position to enable students more effective in their career advancement.
4	The progress of strategy shall be measured from time to time. It was said that the principal along with academic council and the other team members will be the custodians for strategic plan and its deployment.
5	The meeting suggested starting a center for Research and Publication for the flexible delivery of contents.

Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Shri S. K. Shah & Shrikrishna O.M.Arts College  
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Principal  
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જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

### Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 03/2021-22	
<b>Objectives:</b> <ol style="list-style-type: none"><li>1. Instill a sense of quality consciousness in all stakeholders</li><li>2. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes</li><li>3. Promote the innovative methods of teaching and learning</li><li>4. Formulate strategies for all-round development of the college</li><li>5. Formulate internal mechanism for quality checks</li></ol>		<b>Mtg. Leader:</b> Principal <b>Mtg. Facilitator:</b> IQAC Coordinator <b>Where:</b> IQAC Conference Hall	
		<b>Date:</b> 8 September 2021	
		<b>Start Time:</b> 11.00 a.m.	
		<b>End Time:</b> 12.00 p.m.	
<b>Attendees:</b>			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
Shri Navinchandra R.Modi	President of the College	Shri Rajendrasinh Thakor	Old student & M.L.A of Gujarat
Prof. D.R. Mehta	HOD, Department of English		
Shri Mahendrabhai V.Shah	Secretary, Management Council		
Dr. J.J.Desai	HOD, Department of Sanskrit		
Prof. J.R.Suthar	Associate Professor		
Prof.H.C. Rakhasiya	HOD, Department of Psychology		
Prof. M.H.Makwana	HOD, Department of History		
Prof.J.S. Vadher	HOD, Department of Economics		





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શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

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જા.નં. /૨૦૨ ૨૦૨ તારીખ : / /૨૦૨

**Agenda:**

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken
2. Strategic plan for NAAC Accreditation
3. Extension Programs for NAAC accreditation
4. Discussion for conducting National and International Seminars
5. Any other point with the permission of the chair

**Decisions Made/ Information Given:**

1	IQAC Coordinator Dr.P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	All criteria leaders presented the documentation works for NAAC accreditation. IQAC reviewed the documents and appreciated the works. Being the first step towards accreditation, the enthusiastic faculty members brought out the possible detailed strategies and plans.
3	Implementation of the Strategic plan for NAAC accreditation was discussed in detail. The meeting discussed the progress of NAAC works in detail. The progress of strategy shall be measured from time to time. It was said that the principal along with academic council and the other team members will be the custodians for strategic plan and its deployment.

**New Action Items**

#	Item	Responsible	Closing Date
1	Strategic Plan and Action	Dr. P.R.Sinh	15-12-2021
2	NAAC Documentation and Drafting	Coordinators	30-12-2021

Co-Ordinator

Internal Quality Assurance Cell (IQAC)  
Shri S. K. Shah & Shrikrishna O.M.Arts College  
Modasa-383315  
Dist.Aravalli.,Gujarat

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શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

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જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

**Minutes of the Meeting**

Title: IQAC Meeting		Meeting No: 04/2021-22	
<b>Objectives:</b> <ol style="list-style-type: none"> <li>1. Incorporate stake-holders' input in governance</li> <li>2. Promote the innovative methods of teaching and learning</li> <li>3. Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes</li> <li>4. Instill a sense of quality consciousness in all stake-holders</li> <li>5. Inculcate value system in students</li> </ol>		<b>Mtg. Leader:</b> Principal <b>Mtg. Facilitator:</b> IQAC Coordinator <b>Where:</b> Principal's Chamber	
		<b>Date:</b> 12 October 2021	
		<b>Start Time:</b> 10.00 a.m.	
		<b>End Time:</b> 11.00 a.m.	
Attendees:			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
Shri Navinchandra R.Modi	President of the College	Shri Rajendrasinh Thakor	Old student & M.L.A of Gujarat
Prof. D.R. Mehta	HOD, Department of English		
Shri Mahendrabhai V.Shah	Secretary, Management Coucil		
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Prof. J.R.Suthar	Associate Professor		
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શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

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જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

### Agenda:

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken
2. Extension Programs for NAAC accreditation
3. Discussion on National and International Seminars
4. Any other point with the permission of the chair

### Decisions Made/ Information Given:

1	IQAC Coordinator Dr.P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	All criteria leaders presented the documentation works for NAAC accreditation. IQAC reviewed the documents and appreciated the works.
3	IQAC reviewed all activities and suggested improving participation of students beyond the syllabus curriculum to make them ready for the present global scenario.
4	IQAC suggested conducting National and International Webinars in various departments. It emphasized on the enrollment of students in maximum numbers of seminars, thus establishing a continuous internal assurance in them. It also noticed that the need of attending such seminars would encourage the students in research and development work.

### New Action Items

#	Item	Responsible	Closing Date
1	International and National Webinars	HoDs	31-03-2021
2	Academic Monitoring and Feedback	Dr.J.J.Desai	15-01-2021
3	IIQA Submission	Dr.P.R.Sinh	30-11-2021

Internal Quality Assurance Cell (IQAC)  
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જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

### Minutes of the Meeting

Title: IQAC Meeting		Meeting No: 05/2021-22	
<b>Objectives:</b> <ol style="list-style-type: none"> <li>Promote the innovative methods of teaching and learning</li> <li>Inculcate value system in students</li> <li>Formulate internal mechanism for quality checks</li> <li>Instill a sense of quality consciousness in all stake-holders</li> <li>Formulate strategies for all-round development of the college</li> <li>Develop and prescribe the quality standards in the delivery of the academic and non-academic programmes</li> <li>Incorporate stake-holders' input in governance</li> <li>Suggest measures for improvement</li> </ol>		<b>Mtg. Leader:</b> Principal <b>Mtg. Facilitator:</b> IQAC Coordinator <b>Where:</b> Principal's Chamber <b>Date:</b> 12 January 2022 <b>Start Time:</b> 3.00 p.m. <b>End Time:</b> 4.00 p.m.	
<b>Attendees:</b>			
Name	Designation	Name	Designation
Dr.D.H.Joshi	Principal	Shri Jayeshbhai B. Patel	OS
Dr.P.R.Sinh	IQAC Coordinator	Shri Mansukhbhai Patel	Trustee and industrialist
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Dr. J.J.Desai	HOD, Department of Sanskrit		
Prof. J.R.Suthar	Associate Professor		
Dr.M.H.Kathiyara	HOD, Department of Psychology		
Prof. M.H.Makwana	HOD, Department of History		
Prof.J.S. Vadher	HOD, Department of Economics		





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શ્રી મ.લા.ગાંધી ઉચ્ચતર કેળવણી મંડળ, મોડાસા સંચાલિત

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જા.નં. /૨૦૨ -૨૦૨

તારીખ : / /૨૦૨

### Agenda:

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken
2. National Webinars of English, Economics and Finance
3. Any other point with the permission of the chair

### Decisions Made/ Information Given:

1	IQAC Coordinator Dr.P.R.Sinh read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2	IQAC appreciated the Webinars/Seminars conducted by the departments of English, Economics and Islamic Finance and suggested continuing the academic activities in the upcoming academic year. It also ensured the maximum participation of students.
3	IQAC directed the coordinator Dr.P.R. Sinh to take further step to Submit the IIQA (Institutional Information for Quality Assurance), first step for NAAC accreditation

### New Action Items

#	Item	Responsible	Closing Date
1	Feed back of the students for faculty teaching	Coordinators	30-11-2021
2	How to draft Research Proposals	Dr. P.R.Sinh	30-11-2021

Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
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Principal  
Shri S.K.Shah & Shrikrishna  
O.M. Arts College,Modasa (Aravalli)